



City of St. Clair  
Building & Zoning Dept  
547 N. Carney Drive  
St. Clair MI 48079  
810-329-7121

# Rental Registration Application

Rental Address

Tax I.D.

Number of Buildings

Total Number of Units

## Property Owner Information

Name

If corporation, print owners name

Address

City

State/Zip Code

Daytime Phone

Home Phone

I hereby affirm that I am the owner of the above referenced rental property. By signing this form, I agree to comply with the City of St. Clair Ordinance No. 2012-03.

Signature of Owner

Date

## Agent Information

Ordinance No. 2012-03, Section 14-274(b) states that, "Owners who do not reside within a twenty-five mile radius of the City shall appoint a resident agent or other responsible party who will act as emergency contact on behalf of the owner when necessary".

Name

Address

City

State/Zip Code

Daytime Phone

Home Phone

### FEES

Registration Fee for Single-Family Dwelling:

\$20.00

Registration Fee for Multi-Unit Dwelling:

\$20.00 for first unit

\$10.00 for each additional unit

Inspection Fee:

\$50.00 per dwelling/unit

Late Registration Fee:

\$100

(imposed six months after ordinance adoption)

If property has been sold, you must supply this department with a copy of the recorded land contract or warranty deed to have your name removed from our records.

For Office Use Only

Date Paid

Fee