

City of St. Clair

Application for Special Events Permit

Return completed application, fee and all attachments to: Police Department, 547 N. Carney Drive, St. Clair MI 48079, (810-329-5710)

Name of organization or company

Address of company

Phone

Contact person

Phone

Description of activity

Date / time of activities

Location

Dates and time of set-up

Check items requested for your event

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Street Closing | <input type="checkbox"/> Liquor License | <input type="checkbox"/> Electricity (permit may be required) | <input type="checkbox"/> Police / Security |
| <input type="checkbox"/> Barricades or Traffic Cones | <input type="checkbox"/> Parking Spaces | <input type="checkbox"/> Portable Restrooms | <input type="checkbox"/> Traffic Control |
| <input type="checkbox"/> Picnic Tables | <input type="checkbox"/> Clean Up by City | <input type="checkbox"/> Additional Portables Needed | <input type="checkbox"/> Other |
| <input type="checkbox"/> Use of Park | <input type="checkbox"/> Reviewing Stand / Stage | <input type="checkbox"/> Vendors | <input type="text"/> |

For vendors use only Name of business

Dates/times of sales

Location/Size of sales areas

Description of goods

Description of vehicle, if any

NOTE:

1. A permit, if issued, must be displayed.
2. The permit is subject to revocation for cause
3. If food or beverages are to be sold, evidence of health Department approval must be furnished.
4. Evidence of public liability insurance is required as determined by City Council.

Signature of Applicant

Date

DO NOT WRITE BELOW THIS LINE

License #

Date approved

Date issued

Approval subject to the following:

Chief of Police approval

City Clerk approval