

City of St Clair Harbor Commission

Meeting Minutes

May 21, 2016

- **Call to Order**

Chairwoman Goyette called to order the regular meeting of the Harbor Commission at 9:00 am on May 21, 2016 at the boat harbor.

- **Roll Call**

Chairwoman Goyette conducted a roll call. The following persons were present: Jane Goyette, Jim Harkins, Dennis Bucholtz, Chuck Harder, Nancy Beaudua, Harbor Master Katie Stepp and City Manager Mike Booth. The following persons were absent: Bill Schwarz, Keith Winn and Councilman Mitch Kuffa.

- **Approval of minutes dated February 20 and April 2, 2016**

A motion by Dennis Bucholtz to approve both sets of minutes was supported by Chuck Harder; which passed unanimously.

- **Financial Report**

City Manager Mike Booth reviewed the Boat Harbor Financial Analysis discussing: revenues, expenses, and the boat harbor cash flow. The cash balance for 2015 of \$358,749 is up \$211,716 from 2014. Additionally, discussion continued on the current year's revenues, expenses, and the purchase of a Transit-van for Harbor and Senior activities. The current debt schedule and planning for annual dock repairs and other projects, was also discussed.

A motion was made by Dennis Bucholtz and supported by Jim Harkins to accept the Financial Report; which passed unanimously.

- **Old Business**

Parking lot re-striping – it was decided to postpone the majority of the re-striping until fall; however, the boat launch needs immediate attention to re-do the launch and retrieve directions on the pavement. While some crack maintenance has been done, that also needs to be finished.

Harbor end of year party – this issue was tabled to the next meeting.

- **New Business**

A) The America's Great Loop Cruiser's Association provides advertising, at reasonable rates, for Harbors all over Michigan. The goal is to increase transient boating in your marina for an advertising fee of between \$500 and \$600 a year.

A motion was made by Nancy Beaudua, and supported by Chairwoman Jane Goyette, to go forward with this advertising initiative; which passed unanimously.

B) Harbor rule for Commercial Vessels – A motion was made by Nancy Beaudua and supported by Chairwoman Jane Goyette, to amend Rule 5 of the St Clair Boat Harbors General Rules and Regulations, allowing commercial vessels annual dockage in the St Clair Boat Harbor, with approval of the Harbor Commission on an individual basis. This is to be referred to the City Attorney for review.

C) Military Rate and 2017 Local Launch Fee – These topics were tabled to the next meeting.

Jim Harkins made a motion, which was supported by Chairwoman Jane Goyette, requesting the City Attorney's office draft an ordinance enforcing the payment and collection of launch fees at the boat harbor; which passed unanimously.

- **Harbor master's Report**

The Wi-Fi system is up and running.

- **Public Comment**

None

- **Commission Comment**

Nancy Beaudua discussed the leash law in reference to the dog issue in the marina. While this issue has been addressed in the past, all agree that transient boaters need to be provided a copy of all the rules; specifically rule 15.

Harbormaster Katie Stepp did a good job on the "Radio Controlled Boating Event" that took place earlier this month.

- **Adjournment**

Chairwoman Jane Goyette adjourned the meeting at 10:14 am, supported by Nancy Beaudua; which passed unanimously.

The minutes respectfully submitted by: Jim Harkins

