

City of St. Clair Harbor Commission

Meeting Minutes

October 25, 2014

I. Call to order

Chairman McCartney called to order the regular meeting of the Harbor Commission at 9:00 am on October 25, 2014 at the St. Clair Boat Harbor.

II. Roll call

Secretary Bill Schwarz conducted a roll call. The following persons were present: Dan McCartney, Kathy Darmstatter, Dennis Bucholz, Bill Schwarz, Paul Lydy, Keith Winn, Dan Lockwood, Councilman Mitch Kuffa, and Harbormaster Stephanie Schriener. Excused absence of Bernie Kuhn was noted and carried.

III. Approval of minutes from last meeting

Secretary Bill Schwarz distributed the minutes from the last meeting via email. The minutes were approved as distributed. Secretary Schwarz noted the mistake and corrected. Dan Lockwood motioned/Paul Lydy supported. Passed unanimously.

IV. Financial Report

- a) The Harbormaster informed the commission that the financials were not prepared by the city prior to the meeting. The financials will be distributed electronically to the commission by Thanksgiving in preparation for the December meeting.

V. Old business

- a) Bathroom study

Councilman Kuffa had a feasibility study done on the washrooms at the Harbor. Ames Plumbing is currently assessing the costs of an update.

- b) Rewriting Harbor contracts for seasonal boaters

Nothing was prepared for the meeting. The amendments are being worked on by the Harbormaster. A finalized contract will be distributed electronically for commissioner comment.

- c) Cost of living pricing structure

Nothing was prepared for the meeting. It was stated during discussion that the Harbor lies in the mid-range of State guidelines. It was also discussed that if

the wages were increased that it needed to be an expense neutral event. This will be continued at the December meeting. A discussion around the 24-hour security at the Harbor was also part of this item. Dan Lockwood, Dan McCartney and Dennis Bucholz are part of a sub-committee that will look into feasibility.

d) PWC slips

Commissioner Lockwood reminded the Harbormaster that the Harbor had a total of 36 months to complete the new PWC slip project to still qualify for the DNR subsidy. The Harbormaster and the Commission noted it. It was then stated that the DPW for the City would be moving the new equipment from the lawn to the parking lot for the winter.

VI. New Business

None

VII. Harbormaster's Report

The Harbormaster looked into a different cable and Wi-Fi provider for the Harbor. After much discussion it was concluded that the Harbor would be staying with their current provider. The Harbor is waiting on upgrades from the City. The upgrades were projected at \$1,200 for the Harbor.

VIII. Public Comments

Pat Chaps from the ACBS stopped by to present the Harbor with a check for \$92.05 from this year's antique and classic boat show. This was in addition to the \$750 that the Harbor had already received. The Harbor has had a standing 50/50 split with the ACBS for profits earned. He also let the Harbormaster and Commissioners know that the 2015 show would be held in Algonac. This was no reflection on the effort that the Harbor has done in the past, but a scheduling conflict could not be overcome for the 2015 event. He said that the St. Clair Harbor would be considered for events in the future.

A separate comment was made around the security at the Harbor. A consideration for cameras at the Harbor should be looked at if there are no personnel 24 hours a day.

IX. Commission Comments

Dennis Bucholz: Was questioning the comment about a National ACBS Show coming to St. Clair. There was no information about this, and Pat Chaps could not provide any other information.

Paul Lydy: The Harbor should talk to the St. Clair Police Department about nighttime protocol around the Harbor.

Dan McCartney: Progress for the Harbor's campsites should continue through the Fall.

X. Adjournment

Chairman McCartney adjourned the meeting at 9:54 am. Motion by Paul Lydy and seconded by Dan Lockwood. **The next meeting will be December 20, 2014 at Pine Shores Golf Course starting at 9:00 am.**

Minutes submitted by: Bill Schwarz

2014-15 Harbor Commission Meeting Schedule

October 25, 2014 – Pine Shores Golf Course

December 20, 2014 – Pine Shores Golf Course

February 28, 2015 – Pine Shores Golf Course

April 25, 2015 – St. Clair Boat Harbor

June 27, 2015 – St. Clair Boat Harbor

August 22, 2015 – St. Clair Boat Harbor