**City of St. Clair**

**Harbor Commission**

**Minutes of June 29, 2013**

Meeting called to order at 9 a.m.

1. **Roll Call:** The following members were present: Kathy Darmstaetter, Dan McCartney, Dennis Bucholtz, and Paul Lydy. Also present: Stephanie Schriner-Harbormaster, Tom McCartney-Council Member.

Excused Absences: Bernie Kuhn, Bill Schwarz, Keith Winn, and Dan Lockwood.

1. **Approval of Minutes:**  Motion by Tom McCartney and supported by Dennis Bucholtz to approve the minutes from April 27, 2013 meeting. Carried.
2. **Financial Report**: Discussion items as follows:
3. Ramp passes are about double the budget.
4. Seasonal slips are full. Not meeting budget. Determined a cause may be the size of boats.
5. Dockage. Slow start to 2013 season.
6. Uniform & Hiring Costs. May change due to additional hiring caused by turnover.

Motion by Dennis Bucholtz and supported by Tom McCartney to acknowledge receipt of financial statement (no date) distributed at the meeting. Carried.

1. **Old Business**:
2. Launch ramp update. Will not be extending the ramp since the water is up. City did purchase cement slabs but will be placed in storage.
3. Staff training. Turnover due to lower hours. However, all employees have been trained.
4. Maintenance repairs. Hired maintenance person (part-time). Minor work being completed. Will be able to keep within wage budget.
5. River Crab transportation. Gas expenses are being covered.
6. **New Business:**
7. ACBS show report. Antique Boat Show comment was huge success. May be back in July, 2014. Minor parking and boat ramp issues to be reviewed for future shows.
8. **Harbormaster’s Report:**
9. Canoe/kayak public use issue. Reviewed complaints regarding launch with Harbor staff to improve better use/coverage in the future.
10. Harbor season update. Reviewed under Financials (see above.)
11. PWC Ramp at Gas Dock. Needs to be installed by DPW. If location (at the gas dock) needs to be changed due to space constraints, the City Council should be informed. Tom McCartney will give report at next meeting.
12. **Next Meeting:** August 24, 2013 at St. Clair Boat Harbor 9:00 a.m.
13. Meeting adjourned at 9:45 a.m. Motion by Tom McCartney and supported by Dennis Bucholtz. Carried.

Respectfully submitted by:

Kathy Darmstaetter (on behalf of Bill Schwarz)