

City of St. Clair Harbor Commission

Meeting Minutes

February 22, 2014

I. Call to order

Vice Chairman McCartney called to order the regular meeting of the Harbor Commission at 9:01 am on February 22, 2014 at Pine Shores Golf Course.

II. Roll call

Secretary Bill Schwarz conducted a roll call. The following persons were present: Dan Lockwood, Dan McCartney, Kathy Darmstatter, Dennis Bucholz, Bill Schwarz, Councilman Tom McCartney, Harbormaster Stephanie Schriener. Excused absences of Paul Lydy, Bernie Kuhn, and Keith Winn were noted and carried.

III. Approval of minutes from last meeting

Secretary Bill Schwarz distributed the minutes from the last meeting. The minutes were approved as distributed.

IV. Financial Report

- a) None. The lack of report was due to the ongoing city audit. When the report is received by the Harbormaster, it will be distributed to the commissioners.

V. Old business

- a) Grant request for PWC phase 2 project

A grant was submitted to the State of Michigan by the Harbormaster for funding of 8 additional PWC slips for the upcoming season. Grant requests are due by April 1. It was encouraged by the commissioners that commissioner Schwarz get on the March schedule to present to the City Council members.

- b) Plaque for Chaiman Bernie Kuhn

A plaque was completed to honor Chairman Bernie Kuhn for his years of service to the Harbor Commission. The plate was passed around for viewing, and a presentation will be executed in the coming months based on Chairman Kuhn's schedule.

- c) Date for boat-to-boat swap meet

June 14 was selected as the date for the meet by the Harbormaster. The meet will run from 9 am to 3 pm at the harbor.

VI. New Business

a) Letter to Cargill

A letter will be sent to Cargill requesting funds for the kayak launch. The requested amount is \$1500.

VII. Harbormaster's Report

The State of Michigan changed the reservation contractor, which then changed all of the point of sale equipment. There have been various delays in getting the system up and running; the major issue being the lack of credit card capability during seasonal sign-up period. It was suggested that Pine Shores Golf Club could be used as a temporary depot for credit card sales until the system is up and running. A member of the public at the meeting offered assistance with handling issues with AT&T, which was appreciated. Another by product of the new system is the lack of visibility with reservations. The Harbormaster is working on this capability. The Harbormaster then announced plans to resign. She stated that she would work with the City on transition of a new management team. Stephanie's years of service were recognized and appreciated by the commissioners.

VIII. Public Comments

None

IX. Commissioner Comments

Commissioner Tom McCartney clarified to the attendees that council members appointed to sit on the Harbor Commission have voting power at the Harbor Commission meetings. This clarification came from the City Attorney Jim Downey.

X. Adjournment

Vice Chairman McCartney adjourned the meeting at 9:29 am. **The next meeting will be April 26, 2014 at the St. Clair Boat Harbor starting at 9:00 am.**

Minutes submitted by: Bill Schwarz