

City of St. Clair Harbor Commission

Meeting Minutes

June 20, 2015

- **Call to order**

Vice Chairman Bucholz called to order the regular meeting of the Harbor Commission at 9:00 am on June 20, 2015 at the St. Clair Boat Harbor.

- **Roll call**

Bill Schwarz conducted a roll call. The following persons were present: Jim Harkins, Dennis Bucholz, Kathy Darmstatter, Bill Schwarz, Jane Goyette, and Harbormaster Stephanie McCartney. Excused absence of Bernie Kuhn, Keith Winn, and Mitch Kuffa was noted and carried.

- **Approval of minutes from last meeting**

Jane Goyette, filling in for Bill Schwarz, distributed the minutes from the last meeting via email. Bill Schwarz added an amendment to include him as an excused absence from the April meeting. Jim Harkins motioned accepting the corrected minutes/Bill Schwarz supported. Passed unanimously.

- **Financial Report**

Nothing was presented at this time. Neither the vice-chairman nor the harbormaster had received any data. The Harbormaster distributed a gallons-sold report that had been requested by Commissioner Schwarz. The Harbormaster had attempted to communicate with the City Manager with no response prior to the meeting.

- **Old business**

- a) PWC project

The Harbormaster updated the commission on this project. The city is waiting on Corp of Engineers approval. The city has also employed KBE (sp?) for installation. This firm worked with the city on the kayak launch installation. There were two objections from city residents during the public notice phase. Those issues have been resolved to the Harbormaster's understanding. There still is some work around ADA compliance that needs addressing.

- b) Bathroom project

There has been no further movement on this project. We are still looking to get in touch with Larry Nichol (sp?) on drawings.

c) Parking Lot Restriping

The Harbor/City is moving forward with this project.

• **New Business**

a) Elections

Chairwoman: Jane Goyette

Nominated by Dennis Bucholz, supported by Bill Schwarz. 5-0 in favor

Vice Chairman: Jim Harkins

Nominated by Bill Schwarz, supported by Kathy Darmstatter. 5-0 in favor

Secretary: Bill Schwarz

Nominated by Dennis Bucholz, supported by Kathy Darmstatter. 5-0 in favor

It was noted that there is still an opening on the Harbor Commission to be filled by City Hall.

• **Harbormaster's Report**

a) River Street Marina reservations system/fees

After reviewing their systems, there is no revenue advantage to adopting their platform.

b) Campsite Fees

The fees were reduced from \$60 per night to \$40 per night at a meeting between the Harbormaster and City Manager. The Harbormaster reiterated the negative feedback from would-be customers to the initial \$60 per night fee. It was brought up that procedurally the Commission needs clarification on the overriding powers of City Hall on Commission votes. This will be followed up with the Harbormaster and new Chairwoman.

c) Harbor Wi-Fi

The Harbor is in need of a Wi-Fi upgrade. Uverse has been selected as the best provider for this upgrade. It was estimated that the cost would run around \$65 per month, and the Harbor would be able to idle the system during the off-season.

- **Public Comments**

None

- **Commission Comments**

Kathy Darmstatter: Commissioner Darmstatter inquired about any issues with trailer storage at the Harbor. The Harbormaster stated that there had been one issue that was resolved and she was looking into a present problem.

Jim Harkins: Commissioner Harkins requested that the Harbor have porta potties for busy weekends this summer. It was determined that there will be 4 porta potty's on site for the 4th of July and boat race weekend.

It was noted at this time that there was still 14 seasonal boat slips available in the harbor.

- **Adjournment**

Vice Chairman Bucholz adjourned the meeting at 9:58 am. Motion by Jane Goyette and seconded by Jim Harkins. **The next meeting will be August 22, 2015 at the St. Clair Boat Harbor starting at 9:00 am.**

Minutes submitted by: Bill Schwarz

Remaining 2014-15 Harbor Commission Meeting Schedule

August 22, 2015 – St. Clair Boat Harbor