

City of St. Clair Harbor Commission

Meeting Minutes

March 7, 2015

I. Call to order

Chairman McCartney called to order the regular meeting of the Harbor Commission at 9:00 am on March 7, 2015 at Pine Shores Golf Course meeting facility.

II. Roll call

Secretary Bill Schwarz conducted a roll call. The following persons were present: Dan McCartney, Kathy Darmstatter, Bill Schwarz, Jim Harkins, Jane Goyette, City Manager Mike Booth, and Harbormaster Stephanie McCartney. Excused absence of Bernie Kuhn and Dennis Bucholz was noted and carried.

III. Approval of minutes from last meeting

Secretary Bill Schwarz distributed the minutes from the last meeting via email. The minutes were approved as per distribution. Kathy Darmstatter motioned/Keith Winn supported. Passed unanimously.

IV. Financial Report

- a) Mike Booth gave a comprehensive report on the harbor financials for the 2014 season. He noted a small difference in amortization, revenues increasing ex-contributions year-over-year, an increase in state fees, and an increase in repairs and maintenance expense. The focus then went to the state fees, which the Harbormaster stated she would further check into for 2015. Mike concluded with an open invitation to all of the commissioners to review the financials via phone call at a further date if needed.

V. Old business

- a) Bathroom project

Chairman McCartney stated that an engineering and spec report was the first step in assessing the potential reconditioning of the harbor restrooms. A motion was made by commissioner Schwarz and seconded by commissioner Darmstatter to approve spending up to \$800 for this report. The motion passed 4-1. Keith Winn opposed the allocation.

- b) Campsite fees

After a brief discussion on the fees for the 2015 season, it was decided to keep the previously approved fee schedule.

c) PWC project

Chairman McCartney reminded the Harbormaster at the beginning of the meeting to keep this project in Old Business until the completion.

Mike Booth reviewed the progress of the project. Here is his update.

- Floating PWC docks require ADA compliance.
- The topographic survey will be completed by March 14
- Site Plan/MDEQ permit application will be completed by March 14
- Ordered additional or corrected dock parts on March 9 (2-3 weeks for delivery). Everything but the handrail was in stock.
- Update sidewalk for ADA when weather permits.
- The original project was approved by City Council for \$25,856.00, and the updated cost for the project will be \$24,587.55.

VI. New Business

Chairman McCartney is looking for spring cleanup volunteers. This has included removing debris from the harbor in years past. Please contact Dan if you are interested.

VII. Harbormaster's Report

Changes to transient boat fees are coming from the state for 2015. She will keep the commissioners apprised of the results.

VIII. Public Comments

None.

IX. Commission Comments

Keith Winn: Commissioner Winn inquired about the harbor van. It is being used for senior services while the harbor is closed. He also asked about sealing the parking lot for 2015. He had reviewed the parking configuration personally at the end of the 2014 season and concluded that it had good efficiency. He inquired about the Cargill parking

lot. The lot will stay on the harbor's radar, if it becomes available. The final question came around the decreasing boat ramp fees from 2013 to 2014. Due to the water in the lakes rising over that time period, some boaters using the harbor's ramp have returned to their facilities as the higher water has allowed use again.

Dan McCartney: There will be two new harbor commissioners for 2015 that will be filled by city hall in January.

Welcome to new Harbor Commissioners Jane Goyette and Jim Harkins.

X. Adjournment

Chairman McCartney adjourned the meeting at 10:11 am. Motion by Bill Schwarz and seconded by Keith Winn. **The next meeting will be April 25, 2015 at the St. Clair Boat Harbor starting at 9:00 am.**

Minutes submitted by: Bill Schwarz

Remaining 2014-15 Harbor Commission Meeting Schedule

April 25, 2015 – St. Clair Boat Harbor

June 27, 2015 – St. Clair Boat Harbor

August 22, 2015 – St. Clair Boat Harbor