

**City of Saint Clair
Harbor Commission**

Minutes of October 26, 2013

Vice Chairman McCartney called the meeting to order at 9:00 a.m.

I. Roll Call: The following Members were present: Kathy Darmstatter, Dan McCartney, Bill Schwarz, Keith Winn, Paul Lydy, **Dan Lockwood** and Dennis Bucholtz
Also present: Stephanie Schriener- Harbormaster, Tom McCartney-Council Member
Excused Absences: Bernie Kuhn

II. Approval of Minutes: Motion by Paul Lydy, second Kathy Darmstatter. Carried.

III. Financial Report: Motion to **receive** report by Dan Lockwood, second Kathy Darmstatter. Carried. Discussion followed around the line item *television*. Dan McCartney and/or Stephanie will address this with Mike Booth.

IV. Old Business:

A. Water Sealing.

- a. Docks 2,3,4, & 5 along with the finger docks were sealed this fall by staff after bids came back uncompetitive. It was suggested for 2014 that a letter accompany the seasonal contract to notify the boaters when sealing will be executed during the summer. This will alleviate the end of season pressure on completing this task.

B. PWC slips

- b. It was put into a motion that the commission moves forward with exploring the addition of 8 new PWC slips for 2014. Bill Schwarz will spearhead this task and report back to the commission for December. Motion to move forward by Dan Lockwood, second Keith Winn. Carried

C. Update on Camping Sites

- a. Dan Lockwood reported that the capacity for the proposed space for RVs could hold a total of 8. The spaces needed 1200 square feet each. A pump out station needs to be installed, along with the proper utilities. The pump out station was projected at \$1000 - \$1500. There was some concern that the project was moving forward without commission approval. It was pointed out that general camping language was approved at a prior meeting with a 6-3 approval. More detail will follow, along with a formal decision to execute an approved plan at a future meeting. This project is still in the fact-finding stage.

V. New Business:

- A.** Council has approved sealing and striping for the parking lot. There was also discussion around moving the fish cleaning station.

VI. Harbormaster's Report:

- A. CRC Financial Gift
 - i. A check for \$1500 was received by the Harbor for its Kayak and Canoe program.
- B. Antique and Classic boat show
 - i. Pat Chaps attended the meeting to thank the Harbor for their efforts during the 2013 event. He also presented the Harbormaster with a check for \$1600. The show would like to schedule their 2014 event for **June 21, 2014**.

VII. Public Comments

None

VIII. Commission Comments

Comments regarding boaters cutting through Biewer Lumber Parking Lot. Communication needs to be in place to notify seasonal boaters and daily use (launch) boaters to use the street rather than Biewer's lot. Motion by Dan Lockwood and supported by Tom McCartney to include a notice with the 2014 Seasonal Contracts and when launch passes (seasonal and daily) are purchased. Tom McCartney will also make an announcement at the next council meeting.

Keith Winn presented a letter dated October 24, 2013, received from the Pine River Club regarding Camper Vehicles on Boat Harbor Property (copy attached),

IX. Meeting adjourned at 10:35 am. Motion by Tom McCartney and supported by Dan Lockwood. Passed unanimously. The next meeting will be held at Pine Shores on December 21, 2013 at 9:00 a.m.

Respectfully submitted by;
Bill Schwarz, Secretary