

**CITY OF ST. CLAIR
SPECIAL COUNCIL MEETING
MONDAY, MARCH 2, 2016 - 7:00 P.M.
MUNICIPAL BUILDING, 547 N CARNEY DRIVE**

Mayor Cedar convened the Regular Meeting of the City Council to order in the Council Room of the Municipal Building at 7:00pm.

ROLL CALL

PRESENT: Mayor Cedar, Members Foley, Kindsvater, Klieman, LaPorte, McCartney.

ABSENT: Member Kuffa (excused)

ADMINISTRATION: Michael E. Booth, City Superintendent; Lynne Houston, Assessor; Annette Sturdy, City Clerk.

AUDIENCE: There were 4 people in attendance.

(Kindsvater moved, LaPorte seconded, CARRIED, to excuse member Kuffa)

AGENDA AMENDMENTS – Agenda items A and B will be reversed. No objections.

BS&A Software Proposal

Assessor Houston stated that as of 2014 the current tax/assessing program, BS&A (pervasive), has not been supported or maintained. Council has before them information and cost for the upgraded software, BS&A (net). Currently, the City uses two software programs: Springbrook and BS&A. The quote before Council includes one company providing both software programs. This will increase inter-departmental efficiency and decrease the need for multiple entries. In-house training will be required. Only the necessary staff will be trained on the applicable programs. Because most of the state is already using BS&A (net), the likelihood of needing to change programs again is very low. There was not a Request for Bids because BS&A is the main provider in the State of Michigan for this type of service and it's an upgrade of current software. The approval to purchase the upgraded software is requested. The total price is \$53,910.00.

Foley moved, McCartney seconded, CARRIED, to waive the bid requirement and approve purchase of the BS&A software.

Ayes: McCartney, Foley, Kindsvater, LaPorte, Cedar

Nays: Klieman

Local Road Repair and maintenance plan

Superintendent Booth reviewed material related to local road conditions and the local road millage question that will be on the March 8, 2016 ballot. Numerous documents are available on the website, www.cityofstclair.com/roads and also as hard copies at City Hall. The information includes the most recent road repairs (2005-2007), where current road monies go and current road ratings. Council needs to create awareness of the election and the local question on the ballot. Mayor Cedar recommended for Council to personally reach out to residents and offer an explanation of the millage.

The Financial audit has been completed. There is a fund balance in the Major Street Fund. These funds could be used for immediate road repair. A google map of Trumbull was distributed. This area has high traffic volume and could be considered as the first repair using the fund balance.

Federal funds, that require a local match, have been approved for repairs in 2017 of St. Clair Highway from M-29 west of Goffe and in 2019 of Clinton Avenue to Third.

In 2014, crack seal equipment was borrowed from Marysville and used on some streets. In 2015, Council approved the purchase of crack seal equipment as part of an ongoing maintenance plan. In 2016, a program will be created to do as many local streets as budget and staff levels allow. Craftco, a supplier of crack seal equipment material, will review the local roads and recommend what type of supplies to use. The possible creation of a road commission with the responsibility to research and offer suggestions for local road repair was discussed.

Member Klieman reiterated council's commitment to locate funds to maintain the current work being completed and, ultimately, locate funds to complete entire repairs or reconstructs.

Public comment included suggestions to place a banner or sign in front of City Hall to create awareness of the local election. Also, to consider Third street as a possible immediate road repair.

Adjourned 8:15pm

Annette Sturdy, City Clerk

Bill Cedar, Jr., Mayor