

City of St Clair
 Schedule of Fees and Charges
 Fiscal Year 2018-2019 (effective 10-1-18)

Description	Fees
General Fund:	
Work for Others	Actual Costs (Equipment, Materials, Labor)
Resident Mailing List (Paper or email)	\$20
Resident Mailing Labels	\$40
Business Mailing List (Paper or email)	\$20
Business Mailing Labels	\$40
Voter Registration List (Paper or email)	\$30
Voter Registration Labels	\$40
Election A/V Tracking and Report Fee	\$100
Printed Assessor or Tax Record	\$1
Lot Split Application	\$150
Lot Combination Application	\$150
Tax Roll on CD	\$500
Photo Copies/Black and White	\$0.25 per page
Photo Copies/Color	\$0.50 per page
Arcade License Fee	\$100 annually
Arcade Device Fee	\$10 per device, annually
Business License	\$40 new, \$20 annual renewal (\$40 if paid late)
Street Banner Permit Fee	\$50
Dog Licenses	Determined by St Clair County
Garbage Bags:	
20	\$6.00
40	\$12.00
60	\$18.00
80	\$24.00
Taxicab License fee	\$100 annually / \$10 per taxi unit
Annual Boat House Rental	\$165 per boathouse
NSF-Check Fee	\$35 first offense
	\$50 each additional offense
IFT Tax Exemption Application Fee	\$750 per application
Marriage Services by Mayor	\$50
Special Yard Waste/Brush Pickup	Time and Material + 20% admin fee
Hazardous Material Spill/Accident	Time and Material + 20% admin fee
CTV DVD fees	\$20
Special Event Permit Fee	\$40
Vendor Permit:	
One Day	\$40
Weekend	\$75
Month	\$100
Season	\$250
Vendor Inspections	\$25 per unit
Vendor Water Connection/User Fee	\$50 per unit, per event
General Fund (Public Safety)	
Business Fire Inspection	\$50
Structure Fire Response Fee	\$500
False Alarm Fee:	
1st offense	no fee
2nd Offense	\$25
3rd and subsequent Offense	\$50 per occurrence
Police Reports	\$5
Gun Purchase Permits & Registrations	\$10
PBT Testing	\$10
OWI jail transport	\$0.545/per mile or current IRS rate
OWI Decontamination fee	\$75
OWI Officer manpower reimbursement	Actual costs + 20% admin costs
Police Services-Special Event/Service - (unless waived by Council)	Actual Costs
DVD or CD duplications	\$25
Ordinance Clean-up	Labor and Materials + 20% admin fee
Ordinance Mowing	\$116.52 > Flat Rate

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FOIA	As Applicable
Civil Infractions:	
1st Offense	\$75
2nd - First Repeat	\$250
3rd - 2nd Repeat	\$500
Water Fund:	
Hydrant Meter Deposit	\$250
Water Use	\$3.90 per 1,000 gallons, Plus \$15.50/fill
Hydrant Meter Installation Fee	\$35
Unmetered Fire Lines	\$35 per quarter
Final Reading	\$20
After Hour Reading	\$125
Meter Accuracy	\$35.00 - 5/8", \$50.00 - 1" meter
Multiple Unit Reading	\$10 per unit, per quarter
Replacement Meter 5/8"	\$128 pro-read meter + \$140.00/labor
Replacement Meter 1"	\$230 pro-read meter + \$140.00/labor
Turn On/Off 1st	\$50
Turn On/Off 2nd	\$100
OS Register	\$20
Meter Conversion (1" -> 5/8")	Actual Cost/Time & Material (\$87 + meter \$128)
Cross Connection Inspection Fee	\$14.45 per quarter, per unit
Building, Planning, and Zoning:	
GIS/Zoning Map Print-out (8-1/2 x 11)	\$5
GIS/Zoning Map Print-out (11 x 17)	\$10
City Code Book	\$125
Zoning Ordinance Book	\$15
Form Base Code Book	\$15
Dangerous Structure Inspection Fee	Actual Costs
Engineering or other professional review	Actual Costs
Site Plan Review:	
Application Fee	\$300 (+) Actual Cost
Single Family or two family abutting developed lots	100 Minimum > Actual Cost
Multi-Family, commercial, office (5 acres or less)	\$350 + \$5 per addl unit
Multi-Family, Commercial, office and industrial use-expansion (5 acres or less)	\$250 + \$5 per addl unit
Multi-Family, Commercial, office and industrial use-expansion (5 acres or more)	\$350 + \$5 per addl unit
New multi-family, commercial, office and industrial use-expansion (5 acres or more)	\$550 + \$5 per addl unit
Planning Commission attendance/professional consultants	Actual Cost
Engineering Review	Actual Cost
Subdivision Plat & Single Family Condominium Subdivision	\$500 Minimum (+) Actual Cost
Tentative Preliminary	\$500 + \$10.50 per lot
Final Preliminary	\$250 + \$9.15 per lot
Final Plat	\$500 + \$10 per lot
Condominiums and other detached single family types	\$500 minimum/\$460 + \$12.00 per acre
Special Land Use	\$500 minimum/\$486 + \$13.60 per acre
Planned Unit Development (one preliminary, one final)	\$600 + \$12.60 per acre
Private Utility Review (SBC, DTE, Comcast, other)	\$120 base + \$.12 per lineal foot
Engineering Plan Review	\$500 minimum/ 1% total cost
Easement Review	\$75 per easement
Consultation meeting with applicants	Actual Hourly Rate
Inspection Services	Actual Hourly Rate
Planning Consultant Minimum Review Fee	\$500
Building, Planning, and Zoning (continued)	
Zoning Variance	\$150 application + publication costs
BA Special Meeting	\$300 + publication costs
Rezoning-Planning Commission	\$350 + publication costs
Special Use Approval- Planning Commission	\$175 + publication costs
Planning Commission- Special Meeting	\$175 + publication costs

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Engineering Review	\$75 per easement
FEMA Flood Certification Letter	\$5
RESIDENTIAL RENTAL REGISTRATION/INSPECTION:	\$60 - Per Request
Single Family Registration	\$20
Multiple Unit Registration	\$20 first unit \$10 each additional unit
Inspection	\$50 per unit
Late Registration (6 mos. after Ordinance adoption)	\$100
Cemetery:	
Grave and Perpetual Care-Resident	\$450
Grave and Perpetual Care-Non-resident	\$900
Transferr Deed Fee	\$10
Complete Interment Services-Burial	
Adult	\$450
Child	\$100
Cremains (ashes)	\$150
Perpetual Care fee (if not previously paid)	\$75
Complete Interment Services	
Columbarium-Resident	\$750
Columbarium-Non-Resident	\$900
Columbarium- Second Open and close	\$150
Columbarium- additional date engraving	\$80
Disinterment and Reinterment-Hillside Cemetery	
Adult	\$900
Child	\$100
Cremains (ashes)	\$200
Disinterment and removal to another Cemetery	
Adult	\$450
Child	\$100
Cremains (ashes)	\$300
Reinterment from another cemetery	
Adult	\$450
Child	\$100
Cremains (ashes)	\$150
Additional Charges	
Funerals entering cemetery outside regular business hours	\$150
Saturday/Sunday or Holiday burial	\$150
Foundations, pouring May 1 and October 1 as needed	\$10 per cubic foot, \$100 minimum
RECREATION:	
Park Pavilion Rental - Resident	\$35
Park Pavilion Rental - Non-Resident	\$70
Community Center Rental (4 hour) - Resident	\$45
Community Center Rental (4 hour) - Non-Resident	\$90
Swimming Pool	
Open Swim	\$2 per person
Laps, Swimercise	\$2 per person
Season Pass	
Individual	\$50
Family	\$100
Senior (50+)	\$45
Creative Tots	
Registration Fee	\$70
Tuition	
Ages 4-5/Resident	\$75
Ages 4-5/Non-Resident	\$112.50 per month
Age 2 1/2-4/ Resident (T/TH)	\$60 per month
Age 2/12-4/ Non-Resident (T/TH)	\$95 per month
Enrichment Programs	

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Amusement Park Tickets (Revenue per child)	\$1.50/Ticket
HARBOR:	
Daily Launch Fee	\$7
Annual Launch Pass	\$50
Pavilion Rental Small	\$50
Pavilion Rental Large	\$75
Campsites RV	\$40 / Premium Weekend = \$45
Campsites Tents	\$20
Canoe/Kayak Rentals:	\$10 > per hour (Kayak)
	\$15 hr > Double (Canoe)
	\$35 > 4 hours (Kayak)
	\$60 > 8 hours (Kayak)
	\$55 > 4 hours (Canoe)
	\$100 > 8 hours (Canoe)
PINE SHORES GOLF COURSE	
9 hole greens fee/Adult-weekday	\$12
9 hole greens fee/Senior & Junior-weekday	\$10
9 hole greens fee/All-Weekend & Holiday	\$13
Additional 9 holes/Adult-weekday	\$6
Additional 9 holes/Senior & junior-weekday	\$6
Adult 9 hole power cart	\$6
Senior 9 hole power cart	\$5
Additional 9 hole power cart-All	\$3
Handcart rental-9 holes	\$3
Handcart rental-additional 9	\$2
Club Rental-9 holes	\$5
Club Rental-Additional 9 holes	\$3
Weekday Twilight (unlimited)	\$8
Weekend Twilight (unlimited)	\$8
Adult 12 game pass book	\$132
Senior/Junior 12 game pass book	\$110
Adult Power Cart Pass Book (12 rounds)	\$66
Senior Power Cart Pass Book (12 rounds)	\$55
Banquet Hall Rentals	
Banquet Hall Rental/6 hour Resident	\$225
Banquet Hall Rental/6 hour Non-Resident	\$250
Banquet Hall Rental/8 hour Resident (Weddings)	\$475
Banquet Hall Rental 8 hour Non-Resident (Weddings)	\$525
Each Additional Hour	\$50 per hour
Rental Deposit	\$50
Security Deposit	\$150
Security Deposit (If alcohol is served)	\$250
Local Community Group Rental/4 hour maximum	\$100
City-Sponsored Events-Supervisor Fee	\$15 per hour
Bar Room Rental/4 hour maximum	\$25 per hour