

**CITY OF ST CLAIR, MICHIGAN  
REGULAR COUNCIL MEETING MINUTES  
MONDAY, DECEMBER 16, 2019- 7:00 P.M.**

**Meeting Called to Order** at 7:00pm by Mayor Cedar in the Council Chambers of the Municipal Building, 547 N. Carney Drive, St. Clair, Michigan, 48079.

**PLEDGE OF ALLEGIANCE** was recited.

**PRESENT:** Mayor Cedar, Members Ellery, Kindsvater, Kuffa, LaPorte, McCartney

**ABSENT:** Member Watt (excused)

**ADMINISTRATION:** James T. Downey, Kane, Clemons, Joachim & Downey; Trice Hawkins, Recreation Director; Timothy Raker, Police Chief; Warren Rothe, City Superintendent; Annette Sturdy, City Clerk.

**AUDIENCE:** There were 15 people in attendance.

**CONSENT AGENDA** – Kuffa moved, Kindsvater seconded, CARRIED, to approve Consent Agenda items A., B. and C. as presented.

- A. City Council Minutes of December 2, 2019 Regular Meeting: Approved
- B. Planning Commission Minutes of November 13, 2019 Meeting: Received
- C. Resignation from Golf Commission: Accepted with Regrets

**PRESENTATION**

St Clair Trails- Jim Bier, St. Clair Trails Advisory Committee member and Mike Vigneron, AEW representative, presented the proposal for an additional segment of the Bridge to Bay Trail. AEW prepared a 'critical gap' review and offered solutions to connect to the existing trail route. There were 3 options reviewed. Two options on Clinton Avenue and 1 option on Fred Moore highway. All three were thoroughly evaluated. The chosen path is located on Clinton by widening and paving the existing sidewalk on the northern side of Clinton. This option will meet the needs of all ages and all abilities. The project cost is approximately \$850,000. The committee is ready to seek grants that could cover up to 80% of the costs and would like to submit those as soon as possible for first consideration. The additional 20% could be local funds or other grant funds. The trails advisory committee is requesting endorsement of the project from Council and approval to pursue funding. The City would be responsible to maintain snow removal. Removal of utility poles, replacing driveways and planting trees if needed are all included in the estimate.

Kuffa moved, McCartney seconded, CARRIED, to approve the committee to pursue funding.

Ayes: Kindsvater, Kuffa, LaPorte, McCartney, Cedar

Nays: Ellery

**ORDINANCES AND RESOLUTIONS**

Ordinance Adoption (2019-05) Small Cell Wireless Facilities-**CITY OF ST. CLAIR COUNTY OF ST. CLAIR, MICHIGAN AN ORDINANCE OF THE CITY OF ST. CLAIR, ST. CLAIR COUNTY, MICHIGAN TO AMEND CHAPTER 21 "CABLE COMMUNICATIONS," ARTICLE II "PROVIDERS USING PUBLIC RIGHTS-OF-WAY" OF THE ST. CLAIR CITY CODE BY ADDING A NEW AND ADDITIONAL ARTICLE III "SMALL CELL WIRELESS FACILITIES." THE CITY OF ST. CLAIR ORDAINS: SECTION 1. AMENDMENT. CHAPTER 21.—CABLE COMMUNICATIONS ARTICLE III.—SMALL CELL WIRELESS FACILITIES SECTION 21-101.** Definitions. In addition to the definitions provided in Section 21-33, the following definitions apply to this article. To the extent there are any inconsistencies, the more specific definitions provided in this article control over the definitions provided in Section 21-33. *Act* means the Small Wireless Communications Facilities

Deployment Act, Public Act 365 of 2018, MCL Section 460.1301 *et seq.* *Authorization* means permission from the City to do work in the public way or to maintain facilities in the public way and includes but is not limited to a franchise, a license, a permit, a letter, or a construction drawing approval. Multiple authorizations may be required for certain activities. *Colocate* means to install, mount, maintain, modify, operate, or replace wireless facilities on or adjacent to a wireless support structure or utility pole. *Colocate* does not include made-ready work or the installation of a new utility pole or new wireless support structure. *Contractor* means and includes any of the following licensed entities performing work on an owner's behalf: contractor, subcontractor, or any employee or agent of a contractor, subcontractor, or owner. *Department* means the City's Department of Public Works. *Emergency* means a condition that poses a clear and immediate danger to life or health, or a significant loss of property, or requires immediate repair to restore service to a group of users of such service. *Emergency work* means the replacement or repair of damage to active facilities, including main lines and services, where all 811 dig requirements are met. *Excavate* means without limitation any cutting, digging, grading, tunneling, boring, or other alteration of the surface or subsurface material or earth in the public way. *Facilities* means poles, pipes, culverts, conduits, ducts, cables, wires, fiber, amplifiers, pedestals, antennas, transmission or receiving equipment, other electronic equipment, electrical conductors, manholes, appliances, signs, pavement structures, irrigation systems, landscaping, monument signs, monument mailboxes, and any other similar equipment, for public or private use. *Owner* means any property owner, company owner, or any entity by which work within the right-of-way has been ordered, or any entity on behalf of which any work within the right-of-way is caused to be performed, or any agent thereof. *Person* means an individual, association, firm, partnership, limited liability company, joint venture, corporation, government, utility, or other organized entity able to contract for the activities described in this ordinance, whether for profit or not for profit. The term does not include the City. *Public right-of-way* means the area on, below, or above a public roadway, highway, street, alley, easement, or waterway. The term "public right-of-way" does not include a federal, state, or private right-of-way. *Small cell wireless facility* means a wireless facility that meets both of the following requirements: Each antenna is located inside an enclosure of not more than 6 cubic feet in volume; or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements would fit within an imaginary enclosure of not more than six (6) cubic feet.

- (i) All other wireless equipment associated with the facility is cumulatively not more than twenty-five (25) cubic feet in volume. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meters, concealment elements, telecommunications demarcation boxes, grounding equipment, power transfer switches, cut-off switches, and vertical cable runs for the connection of power and other services.

*User* means a person that proposes to place facilities in the public way, places such facilities, or owns or maintains such facilities. The term includes but is not limited to licensees and franchisees. *Utility pole* means a pole or similar structure that is or may be used in whole or in part for cable or wireline communications service, electric distribution, lighting, traffic control, signage, or a similar function, or a pole or similar structure that meets the height requirements in section 13(5) of the Act and is designed to support small cell wireless facilities. *Utility pole* does not include a sign pole less than 15 feet in height above ground. *Wireless facility* means equipment at a fixed location that enables the provision of wireless services between user equipment and a communications network, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment, regardless of technological configuration. It also includes a small cell wireless facility. *Wireless facility* does not include: (i) the structure or improvements on, under, or within which the equipment is colocated; (ii) a wireline backhaul facility; or (iii) coaxial or fiber-optic cable between utility poles or wireless support structures or that otherwise is not immediately adjacent to or directly associated with a particular antenna. *Wireless provider* means a wireless infrastructure provider or a wireless services provider. *Wireless provider* does not include an investor-owned utility whose rates are regulated by the Michigan Public Service Commission ("MPSC"). *Wireless services* means any services provided using licensed or unlicensed spectrum, including the use of Wi-Fi, whether at a fixed location or mobile location. *Wireless services provider*

means a person that provides wireless services. *Wireless support structure* means a freestanding structure designed to support, or capable of supporting, small cell wireless facilities. Wireless support structure does not include a utility pole. SECTION 21-102. General Requirements.

(a) No wireless providers shall occupy, wholly or in part, the streets, alleys, or public rights-of-way within the geographical boundaries of the City without first receiving a franchise and consent and permit for that purpose.

(b) No wireless providers shall attach, alter, or modify a city-owned pole or wireless support structure without entering into a license agreement with the City.

(c) The City may establish appropriate requirements for new franchises, licenses, and ordinance requirements consistent with state and federal law, and may modify the requirements of this article from time to time to reflect changes in the industry. The City further retains the right to make any modifications based on court rules, injunctions, or statutory amendments addressing the federal and state law mandates requiring the City to provide this process under its current regulations.

(d) Notwithstanding any other provisions of this article to the contrary, a wireless provider shall at all times comply with all laws and regulations of the state and federal government or any administrative agencies thereof; provided, however, if any such state or federal law or regulation shall require a wireless provider to perform any service, or shall permit a provider to perform any service, or shall prohibit a wireless provider from performing any service, in conflict with the terms of this article or resulting franchise or of any law or regulation of the City, then as soon as possible following knowledge thereof, a wireless provider shall notify the City of the point of conflict believed to exist between such regulation or law and the laws or regulations of the City or any applicable franchise.

(e) Subject to this article, wireless providers may occupy and use the public right-of-way to colocate small cell wireless facilities to provide wireless services upon, along, over and under the public right-of-way in the city such that such collocations do not inhibit other utility installations within the public right-of-way.

(f) The City retains its right to impose fees and compensation consistent with federal and state law.

(g) Wireless providers shall pay taxes for telecommunications services that are subject to taxation.

(h) Use of the public right-of-way is allowed only to the extent the City itself possesses such rights.

(i) Wireless providers shall obtain approvals legally necessary to use the public right-of-way from owners, other than the City, of property interests in the public right-of-way or adjacent to the roadway system located within the City. To the extent any wireless provider obtains approval through a statutory authorization, as opposed to review and approval by the City, the wireless provider's placement or location of any small cell wireless facility, wireless facility, and utility pole within the City's public right-of-way shall comply the general and specific design and location requirements of this article.

(j) No wireless provider shall have the exclusive right or privilege to occupy or use the public right-of-way for delivery of wireless services or any other purpose.

(k) The City reserves all rights to use the public right-of-way for any purpose not prohibited by law, including the provision of wireless services, and all rights to grant authorizations to any other person(s), including any wireless provider, to use the public right-of-way. (l) Wireless providers shall have no right, title, or interest in the public right-of-way, and any franchise, consent, permit, or license provided by the City provides no right, title, or interest to occupy any space outside of the public right-of-way or any private property not owned by the City.

(m) Wireless providers' use of the public right-of-way shall not divest the City of any interest in the public right-of-way.

(n) The City does not warrant its legal interest in the public right-of-way.

(o) Nothing in this section shall be deemed or construed to stop or limit the City from exercising any regulatory, police, governmental, or legislative function pursuant to applicable law, which powers include, but are not limited to, the authority to enact regulations, ordinances, rules, and orders not prohibited by state or federal law that affect the public right-of-way or a wireless provider's use of the public right-of-way.

(p) The terms of this section do not permit the wireless provider to operate a cable system or to provide cable service, as those terms are defined by Section 602 of the Cable Communications Policy Act of 1984, as amended (47 U.S.C. Section 522), or install any wires or facilities that are required to be permitted under the METRO Act, Public Act 48 of 2002, MCL Section 484.310.

(q) This article only permits the wireless provider, upon obtaining required approvals and permits, to place its small cell wireless facilities in those portions of the public right-of-way approved by the City.

(r) Under no circumstances shall any wireless provider be permitted to place small cell wireless facilities on any building that is on the National Register of Historic Places, pursuant to 47 C.F.R. 1.1307(a)(4).

(s) Collocation of small cell wireless facilities shall commence within six (6) months of permit issuance and shall be activated for use no later than one (1) year from the permit issuance date. Failure to commence collocation within six (6) months of permit issuance shall void said permit. A small cell wireless facility not activated within one (1) year of permit issuance shall be considered abandoned and shall be removed from the public right-of-way at the wireless provider's sole expense.

(t) A wireless provider shall notify the City in writing of the location and date that any wireless facility located in the city whose use will be discontinued. If the use of the facility is discontinued for 180 days without notice from the owner/operator or the owner of the property, or other information indicates that the facility is not in use, the City may declare the facility abandoned. The City will provide notice of this determination of abandonment and shall provide the wireless provider an opportunity to show cause before the City Superintendent as to why the wireless facility should not be removed. Following this determination by the City Superintendent, the City may take the necessary steps to remove the facilities from the right-of-way.

#### SECTION 21-103. Permit Required.

(a) *Permit Requirement.* Except as otherwise provided in the Act, a wireless services provider seeking to use public rights-of-way in the City for its small cell wireless facilities shall apply for and obtain a permit pursuant to this article.

(b) *Limitations on Facilities in Application.* No more than twenty (20) small cell wireless facilities may be included in a single permit application.

(c) *Application.* A wireless provider shall apply for a permit on an application form made available by the City Clerk. A wireless provider shall file one copy of the application with the City Clerk, one copy with the City Superintendent, one copy with the department, and one copy with the City Attorney. Applications shall be complete and include all required information. An application is not considered complete until all required materials have been submitted and accepted by the City. At a minimum, the applications shall require submission of the following:

1. Applicant contact information, including an address, phone contact, twenty-four (24) hour emergency contact information, e-mail address, and any applicable license numbers;
2. Applicant's contractor and subcontractor information, including the names, addresses, phone contact, e-mail addresses, emergency contact numbers, and name of the supervisor(s) assigned to any facility project of all contractors or subcontractors that will work within the City's rights-of-way under a permit;
3. Number of wireless facilities that will be deployed;
4. The scope of the deployment, including whether the deployment is modification of a current facility or utility pole, collocation on an existing pole or structure, or installation of a new or replacement structure or pole;
5. GIS maps and coordinates detailing locations for each proposed attachment and related facilities associated with each attachment;
6. A coverage map showing the projected coverage areas of existing and proposed small cell wireless facilities;
7. Site plan at a scale not smaller than one-inch equals twenty feet with dimensions showing the following:

- i. Proposed location within the right-of-way including nearest cross street intersection;
  - ii. Parcel identification number and property ownership for parcels located within seventy-five (75) feet of the proposed facility;
  - iii. Height of the proposed facility;
  - iv. The distance of the proposed facilities and the nearest property line, roadways, rights-of-way, and utilities within the rights-of-way; and
  - v. Any other proposed improvements that are part of the deployment;
8. An application fee as established by the City Council;
  9. Executed franchise, license and consent agreement for access to and use of the City's rights-of-way;
  10. Specification sheets for all attachments and equipment that will be located within the City, including the dimensional size of the small cell wireless facility and all other wireless equipment;
  11. Attachment drawings and demonstrations of each type of installation, including photograph simulations showing collocations, new or replacement poles, and concealment and design characteristics satisfying this article;
  12. Pole loading analysis if being colocated on a city pole or structure;
  13. Attestation that the small cell wireless facilities will be operational for use by a wireless services provider within one (1) year after the permit issuance date;
  14. Work plan describing the location of the proposed work, the work to be performed, the limits of disturbance to the public right-of-way, and the method and materials to be used;
  15. Landscape plans for ground-mounted facilities, if applicable;
  16. Site/structure remediation plans for restoring the public right-of-way after removal of the wireless facilities;
  17. Certificate of compliance with FCC radio frequency emission regulations;
  18. For all new poles, replacement poles, and wireless structures, demonstration of compliance with ANSI/TIA 222-G-2 standards;
  19. For all new poles, replacement poles, and wireless support structures, a certification by the wireless provider and a structural analysis sealed by a licensed engineer attesting that the towers and structures will accommodate collocation of additional antennas, including the extent of such collocation space;
  20. For all new poles, replacement poles, and wireless support structures, a statement from a licensed engineer why no current existing towers or structures are adequate to provide the services planned with the wireless facility;
  21. An inventory of any existing and approved small cell wireless facilities, poles, and wireless support structures that are within the jurisdiction of the City;
  22. Copy of all other permits related to the deployment, including any applicable METRO Act application and permit;
  23. For deployments in downtown or residential districts, documentation of compliance with design and location requirements;
  24. Documentation showing adequate insurance, including the City named as an additional insured;
  25. A performance bond meeting the requirements of this article; and

26. Any additional information requested by the City.
- (d) *Confidential information.* If a wireless provider claims that any portion of the information submitted by it as part of its application contains trade secret, proprietary, or confidential information, which is exempt from the Freedom of Information Act (MCL Section 15.231 *et seq.*), the wireless provider shall prominently so indicate on the application.
- (e) *Application fee.* Except as otherwise provided by the Act, the application shall be accompanied by a one-time nonrefundable application fee in the amount as established by City Council.
- (f) *Permit Approval Process.* Permit applications shall comply with the following process.
1. *Pre-Meeting.* Prior to submission of an application, a wireless provider shall meet with the City to discuss the application process, a wireless provider's intended deployment, and the requirements of this article.
  2. *Submission.* After the pre-meeting is conducted, the wireless provider may file the application, including all required documents, fees, and information.
  3. *Initial Review for Completeness.* Submitted applications will first be reviewed for completeness to ensure that all required information is included. If an application is deemed incomplete, the City will provide written notice to the wireless provider which clearly delineates all missing documents or information. Any applicable statutory review times will be tolled from the time the City notifies the wireless provider that the application is incomplete until a supplemental submission is received.
  4. *Review by City Staff.* Once an application is deemed complete, it will be reviewed by the City Superintendent, the City Department of Public Works, the City Building Official, the City Attorney, and any other designees of the City Superintendent.
  5. *Post-application Meeting.* If review by the City raises any issues or concerns, meetings with the wireless provider and relevant members of the City staff may be requested.
  6. *Final Approval.* Upon the conclusion of the City's review, the City Council will review the application and any recommendations from City administration. If the City Council is satisfied that all the requirements of this article are satisfied, it will approve the application. The wireless provider is requested to attend this meeting.
  7. *Issuance of Permit.* Once an application is approved by the City Council, the City Department of Public Works shall issue a permit granting wireless provider access to and use of the public rights-of-way.
  8. *Notice of Completion.* Wireless provider will notify the City within forty-eight (48) hours after completing the work allowed by the permit.
  9. *Final Inspection.* Within thirty (30) days after receiving notice that the wireless provider has completed the work under the permit, the City will inspect the wireless provider's facilities and make a written report as to the satisfaction of the permit, the City Code, any applicable agreements and state and federal law.
- (g) *Timeline for Review.* Applications will be processed consistent with the following timelines:
1. *Collocation Requests.* Applications requesting to collocate small cell wireless facilities on poles located within the public right-of-way will be approved or denied within sixty (60) days after the date the application is submitted, subject to the following:
    - i. The City will determine whether the application is complete

within twenty-five (25) days after the application is submitted. The City will provide written notice to the wireless provider if the application is deemed incomplete and a supplemental response is required.

ii. If a supplemental response is required, the City's deadline for approving or denying the application will be tolled by however many days it takes for the wireless provider to submit a supplemental response to the City after receiving notice that the wireless provider's application was incomplete. The City will notify the wireless provider whether the application remains incomplete within ten (10) days of receiving a supplemental response. If more than one supplemental response is required, the deadline for approving or denying the application will continue to be tolled by the number of days between the City providing notice to the wireless provider and the City receiving a supplemental submission.

iii. The City may add fifteen (15) days to the deadline for approving or denying the application if another wireless provider also submitted an application within seven (7) days of the date of the submission of the application in question.

iv. The City may extend the deadline for approving or denying the application by an additional fifteen (15) days if the City notifies the wireless provider in writing that an extension is needed and the reasons for the extension.

v. If the City denies a completed application, it will provide written notice explaining the reason for denial. The wireless provider may cure the identified deficiencies and resubmit its application within thirty (30) days after the denial without paying an additional fee. The City will approve or deny the revised application within thirty (30) days after receiving the revised application.

vi. The deadline for approving or denying the application may be extended by mutual agreement between the City and the wireless provider.

2. *Requests to Install a New or Replacement Utility Pole.* Applications requesting to install a new or replacement utility pole and associated small cell wireless facility within the public right of way will be approved or denied within ninety (90) days after the date the application is submitted. The City will determine whether the application is complete, deny the application, and review and consider a revised application as provided for collocation requests.

3. *Requests to Install Facilities Outside the ROW, New or Replacement Wireless Support Structures Within the ROW or to Modify Wireless Support Structures.* Applications to install or modify small cell wireless facilities outside of the public right-of-way, application to install new or replacement wireless support structures within the public right-of-way, and applications to install or modify wireless support structures to be used for small cell wireless facilities will be approved or denied within ninety (90) days after the date the application is submitted, subject to the following:

i. The City will determine whether the application is complete within thirty (30) days after the application is submitted. The

City will provide written notice to the wireless provider if the application is deemed incomplete and a supplemental response is required.

- ii. If a supplemental response is required, the City's deadline for approving or denying the application will be tolled by however many days it takes for the wireless provider to submit a supplemental response to the City after receiving notice that the wireless provider's application was incomplete.
  - iii. The deadline for approving or denying the application may be extended by mutual agreement between the City and the wireless provider.
- (h) *Standards for Review of Application.* The city may grant or deny the location and installation of any small wireless facility, pole, or wireless support structure prior to installation, if installation would:
1. Materially interfere with the safe operation of traffic control equipment.
  2. Materially interfere with sight lines or clear zones for transportation or pedestrians.
  3. Materially interfere with compliance with the Americans with Disabilities Act of 1990, Public Law 101-336, or similar federal, state, or local standards regarding pedestrian access or movement.
  4. Materially interfere with or endanger the use of City bike paths, walkways, parks, or recreational areas used by City residents.
  5. Materially interfere with maintenance or full unobstructed use of the City's public utility infrastructure.
  6. Materially interfere with maintenance or full unobstructed use of the City's drainage infrastructure as it was originally designed, or not be located a reasonable distance from the drainage infrastructure to ensure maintenance.
  7. Fail to comply with spacing requirements as set forth in this article.
  8. Fail to comply with applicable codes.
  9. Fail to comply with design and concealment requirements as set forth in this article.

#### SECTION 21-104. General Design and Location Requirements.

Small cell wireless facilities, related equipment and accessories, poles and wireless support structures shall comply with the following design and concealment standards:

- (a) *Compatible Design.* All small cell wireless facilities and related equipment must use materials, colors, textures, and screening so as to be aesthetically and architecturally compatible with the surrounding environment, including:
  - (1) Be compatible in design to match existing street lights, traffic control devices, poles, infrastructure, outside furniture, garbage receptacles, and adjacent building.
  - (2) Be aesthetically pleasing.
  - (3) Be similar in color to existing architecture and adjacent infrastructure.
- (b) *Lighting.* Facilities shall not be artificially lighted. If lighting is required, the lighting fixtures and installation must cause the least disturbance to surrounding properties.
- (c) *Collocation.* Unless physically or technically infeasible, all wireless facilities shall be constructed to accommodate two or more users. Any wireless provider must openly allow another provider to collocate upon its wireless facility under rates and conditions that are acceptable within the industry to promote collocation. Collocation of small cell wireless facilities

- is strongly encouraged.
- (d) *Ancillary Facility Equipment.* All other wireless equipment with the facility shall be designed and painted to satisfy this section. The equipment will be required by the City to be located underground in any locations where the equipment will be visible from adjacent roadways and lots and public electrical utility lines are already placed underground. Where underground placement of equipment is not required or would impair service, aboveground placement is permitted upon the City's approval. Ground-mounted equipment shall comply with the following requirements:
- (1) All equipment shall be completely concealed from view within an enclosed cabinet. Cabinets must be compatible in color and design to match existing infrastructure and architecture.
  - (2) So as not to impede or impair public safety or the legal use of the public right-of-way by the traveling public, in no case shall ground-mounted equipment be located closer than two (2) feet from the public right-of-way, edge line, face of curb, sidewalk, bike lane, or shared-use path.
  - (3) Ground-mounted equipment shall be located a minimum of twelve (12) feet from any permanent object or existing lawful encroachment in the public right-of-way to allow for access.
  - (4) Ground-mounted equipment must be secured to a concrete foundation or slab with a breakaway design in the event of collisions.
  - (5) Ground-mounted equipment must either be screened with plant material that is consistent with the characteristics of the surrounding area, be integrated into the base of an existing utility pole, wireless support structure or other infrastructure, or be otherwise camouflaged so as to be aesthetically and architecturally compatible with surrounding environment, without detracting from the streetscape. The City and the wireless provider shall agree on mutually acceptable design criteria prior to any aboveground deployment.
- (e) *Separation Distances.* New utility poles and ground-mounted equipment shall be installed at least three hundred (300) feet from any existing or proposed utility pole or ground-mounted equipment. Any wireless provider desiring to install poles less than three hundred (300) feet apart shall demonstrate to the City's satisfaction that the wireless provider could not serve a location without the desired placement.
- (f) *Marking and Signage.* No small cell wireless facility, utility pole, wireless support structure or any portion thereof shall have any signage except as expressly permitted by this article or as required by state or federal law. Aerial portions of small cell wireless facilities shall be marked with a marker which shall state wireless provider's name and provide a toll-free number to call for assistance. Underground portions of small cell wireless facilities shall have a stake or other appropriate above ground markers with wireless provider's name and a toll-free number indicating that there is buried equipment below. Any marking required by this section shall not be used for advertising purposes and shall not exceed one (1) square foot in area unless approved by the City.

#### SECTION 21-105. Design and Location Requirements for Deployments on Existing Poles.

Small cell wireless facilities installed on existing utility, street light, traffic signal poles, or wireless support structures located in residential and downtown districts shall comply with the following design and concealment standards:

- (a) The maximum pole height shall be forty (40) feet.
- (b) They shall be aesthetically pleasing, similar in design to existing infrastructure and architecture, consistent with the local character of the area and shall not detract from the streetscape.
- (c) To the extent practicable, all accessory cables and equipment shall be

installed underground.

(1) If any equipment cannot be installed underground then it shall be installed at the base of the pole and concealed with skirting compatible in design and color to the pole.

(d) Antennae shall be installed within the pole and not visible. If any antenna cannot be installed within the pole and made not visible, then it shall extend vertically from the pole or be flush-mounted to the side of the pole and shall be designed to be an architecturally compatible extension of the pole. The diameter of the antenna shall be consistent with the diameter of the pole, not including other appurtenances or extensions from the pole, or the base to which the pole is mounted. The antenna shall not extend more than ten feet above the top of the pole.

#### SECTION 21-106. Design and Location Requirements for Deployments Requiring New Poles.

Small cell wireless facilities requiring the installation of a new pole or wireless support structure in residential, historic, and downtown districts shall comply with the following design and concealment standards:

(a) If possible, poles and wireless support structures shall be designed to accommodate small cell wireless facilities for multiple wireless services providers.

(b) Poles shall be located a minimum of fifteen (15) feet from any tree, measured to the tree-trunk center. Additionally, eighty percent (80%) of the root protection zone shall remain undisturbed. The root protection zone shall either be a six-foot (6') radius around the tree or a one-foot (1') radius for every inch of tree diameter at breast height, which ever is greater. This minimum separation shall not apply for a new pole that replaces an existing pole, where the new pole is installed in the same place as, or immediate vicinity of, the existing pole.

(c) Poles shall be designed pursuant to city standards or the applicable utility's standard, and function as street light poles, utility poles, or traffic signal poles in consultation with the city or the applicable utility and shall be incorporated into the applicable utility or signaling system. (d) Poles shall comply with the following height regulations:

(1) In residential districts, poles shall not exceed 33 feet in height from ground level.

(2) In downtown districts, poles shall not exceed ten percent (10%) of an adjacent building or exceed forty (40) feet in height from ground level, whichever is less.

(3) In all other districts, poles shall not exceed forty (40) feet in height from ground level.

(e) Poles shall be designed and installed with materials and appearance consistent with existing poles in the adjacent public way, unless materials and appearance are prescribed by other ordinance, law, or City requirements. Poles shall be aesthetically pleasing, consistent with the local character of the area and shall not detract from the streetscape.

(f) Antennae shall be installed within the pole and not visible. If any antenna cannot be installed within the pole and made not visible, then it shall extend vertically from the pole or be flush-mounted to the side of the pole and shall be designed to be an architecturally compatible extension of the pole. The diameter of the antenna shall be consistent with the diameter of the pole, not including other appurtenances or extensions from the pole or the base to which the pole is mounted. The antenna shall not extend more than five feet (5') above the top of the pole.

(g) To the extent practicable, all accessory cables and equipment shall be installed within the pole or placed underground as required by this article.

#### SECTION 21-107. Insurance and Bonding Requirements.

(a) *Insurance.* The wireless provider shall furnish proof of insurance in an amount and form satisfactory to the City, naming the City as an additional insured. Such insurance shall cover a period of not less than the term of this permit and shall provide that it cannot

be cancelled without thirty (30) days advance written notice to the City.

(b) *Bonding.* Before any work under a permit issued pursuant to this Article may commence, a wireless provider shall furnish to the City a performance bond in the form of an irrevocable bank letter of credit form or surety bond form approved by City, in the amount of One Thousand Dollars (\$1,000.00) per small cell wireless facility included in the application for a permit, to provide for the reasonable costs of removal of abandoned or improperly maintained small cell wireless facilities, to repair the ROW or to recoup unpaid rates or fees.

SECTION 21-108. Assignment; Speculation.

(a) *Assignment; Transfer.* No permit may be transferred or assigned by a wireless provider without the City's express written permission until the construction and installation of all permitted small cell wireless facilities is completed. After completion of such construction, wireless provider must provide notice to the City no later than thirty (30) days after any assignment or transfer, provided that the transferee or assignee:

- (1) Is qualified to perform under the terms of this article, the permit issued by the City and any applicable agreement with the City, and shall be subject to the obligations set forth in the same;
- (2) Supplies the City with all relevant information required by this article, the permit issued by the City and any applicable agreement with the City; and
- (3) Complies with any updated insurance and bond requirements deemed reasonably necessary by the City.

(b) *Speculation.* Any permit obtained pursuant to this Article shall not be held for speculative purposes.

SECTION 21-109. Revocation of Permit; Removal.

(a) *Revocation of Permit.* A permit to install small cell wireless facilities issued pursuant to this article shall be revoked upon the occurrence of any of the following events:

- (1) The wireless provider does not commence construction of the permitted small cell wireless facilities six (6) months after the date of issuance;
- (2) The permitted small cell wireless facilities are not operational within one (1) year after the date of issuance;
- (3) The wireless provider or the permitted small cell wireless facilities violate the terms or conditions of this article, any applicable agreement with the City, and permit issued by the City, applicable codes or any relevant provision of state or federal law, and such violations are not corrected within thirty (30) days after receiving written notice from the City;
- (4) After the permitted small cell wireless facilities become operational, the wireless provider discontinues the use of the small cell wireless facilities for a period of one hundred and eighty (180) consecutive days;
- (5) The wireless provider fails to renew the permit, or the permit otherwise expires by its own terms; or
- (6) The wireless provider voluntarily requests that a permit be terminated.

These deadlines may be extended only with express written permission from the City. If small cell wireless facilities, utility poles, or wireless support structures are installed prior to the revocation of a permit, the wireless provider shall comply with the procedures for removal in the following section.

(b) *Removal of Facilities; Restoration.*

- (1) A wireless provider shall remove all small cell wireless facilities, utility poles and wireless support structures, and shall restore the public right-of-way to its preinstallation condition within forty-five (45) days after receiving written notice from the City that permit issued pursuant to this article has been revoked.
- (2) If the wireless provider does not complete removal and restoration

within forty-five (45) days after receiving such notice, the City shall have the right, but not the obligation, to complete the removal and restoration and assess the costs and expenses against the wireless provider, including, without limitation, any administrative costs.

- (3) If the City exercises its right to effectuate removal and restoration, the wireless provider shall pay to the City the costs and expenses incurred by the City in performing any removal work and any storage of the wireless provider's property after removal (including any portion of the small cell wireless facilities) within fifteen (15) business days of the date of a written demand for this payment from the City. The City may, in its discretion, obtain reimbursement for the above by making a claim under the wireless provider's performance bond. After the City receives the reimbursement payment from the wireless provider for the removal work performed by the City, the City shall promptly return to the wireless provider the property belonging to the wireless provider and removed by the City pursuant to this Section at no liability to the City. If the City does not receive the reimbursement payment from the wireless provider within such fifteen (15) business days, or if City does not elect to remove such items at the City's cost after the wireless provider's failure to so remove prior to forty-five (45) days subsequent to the issuance of notice pursuant to this Section, any items of the wireless provider's property, including without limitation the small cell wireless facilities, remaining on or about the public right-of-way or stored by the City after the City's removal thereof may, at the City's option, be deemed abandoned and the City may dispose of such property in any manner allowed by law, and in accordance with any legal rights of persons other than the City who own utility poles located in the public right-of-way and used by the wireless provider. Alternatively, the City may elect to take title to such abandoned property, regardless of whether the City is provided an instrument satisfactory to the City transferring to the City the ownership of such property.
- (4) The deadline for removal and restoration may be extended only with express written permission from the City.

**SECTION 2.SEVERABILITY.**This Ordinance and each of the various parts, sections, subsections, sentences, phrases, and clauses hereof are declared to be severable. If any part, section, subsection, sentence, phrase, or clause is determined to be invalid or unenforceable by a court of competent jurisdiction, it is hereby provided that the remainder of the Ordinance shall not be affected thereby and shall remain in full force and effect. **SECTION 3.REPEAL OF ORDINANCES IN CONFLICT HEREWITH.**Any and all Ordinances of the City of St. Clair or any parts or provisions thereof, to the extent that they are contrary to or inconsistent with the provisions of the within Ordinance, are hereby expressly repealed. **SECTION 4.RATIFICATION.**All other provisions of the code of Ordinances of the City of St. Clair, Michigan except as herein modified or amended are hereby expressly ratified and affirmed. **SECTION 5. PUBLICATION.**This Ordinance shall be published in accordance with the terms, provisions, and requirements of the City Charter of the city of St. Clair, Michigan, and in accordance with and to the extent required by the statutes of the State of Michigan. **SECTION 6.EFFECTIVE DATE.**This Ordinance shall take immediate effect upon publication in accordance with the provisions and requirements of the City Charter of the City of St. Clair.

McCartney moved, Kindsvater seconded, CARRIED, to adopt Ordinance (2019-05) as presented.

Ayes: Kindsvater, Kuffa, LaPorte, McCartney, Ellery, Cedar  
Nays: None

#### **ORDINANCE ADOPTED**

**Ordinance Adoption (2019-06) Sidewalk Obstruction- CITY OF ST. CLAIR COUNTY OF ST. CLAIR, MICHIGAN AN ORDINANCE OF THE CITY OF ST. CLAIR, ST. CLAIR COUNTY, MICHIGAN TO AMEND CHAPTER 50 "STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES," SECTION 2 BY RENAMING IT "OBSTRUCTING STREETS, ALLEYS, SIDEWALKS, OR RIGHTS-OF-WAY PROHIBITED" AND REVISING THE CONTENT THEREIN. HE CITY OF**

**ST. CLAIR ORDAINS: SECTION 1. AMENDMENT.** Chapter 50, Section 2 of the Code of Ordinances is hereby amended to read as follows:**Section 50-2. Obstructing Streets, Alleys, Sidewalks, or Public Rights-of-Way Prohibited.**No person shall encumber or obstruct any street, alley, sidewalk, or public right-of-way within the City except as permitted by the city council. This section does not apply to the display of goods and merchandise in accordance with Section 50-4.**SECTION SEVERABILITY.**This Ordinance and each of the various parts, sections, subsections, sentences, phrases, and clauses hereof are declared to be severable. If any part, section, subsection, sentence, phrase, or clause is determined to be invalid or unenforceable by a court of competent jurisdiction, it is hereby provided that the remainder of the Ordinance shall not be affected thereby and shall remain in full force and effect. **SECTION 3. REPEAL OF ORDINANCES IN CONFLICT HEREWITH.** Any and all Ordinances of the City of St. Clair or any parts or provisions thereof, to the extent that they are contrary to or inconsistent with the provisions of the within Ordinance, are hereby expressly repealed. **SECTION 4. RATIFICATION.** All other provisions of the code of Ordinances of the City of St. Clair, Michigan except as herein modified or amended are hereby expressly ratified and affirmed. **SECTION 5. PUBLICATION.** This Ordinance shall be published in accordance with the terms, provisions, and requirements of the City Charter of the city of St. Clair, Michigan, and in accordance with and to the extent required by the statutes of the State of Michigan. **SECTION 6. EFFECTIVE DATE.** This Ordinance shall take immediate effect upon publication in accordance with the provisions and requirements of the City Charter of the City of St. Clair.

Kindsvater moved, Kuffa seconded, CARRIED, to adopt Ordinance (2019-06) as presented.

Ayes: Kuffa, LaPorte, McCartney, Ellery, Kindsvater, Cedar  
Nays: None

#### **ORDINANCE ADOPTED**

Resolution (19-29) – MERS 457 Supplemental Retirement Program- This resolution proposes changes to the current retirement program.

McCartney moved, Kuffa seconded, CARRIED, to adopt Resolution (19-29) as presented.

Ayes: LaPorte, McCartney, Ellery, Kindsvater, Kuffa, Cedar  
Nays: None

#### **RESOLUTION DECLARED ADOPTED**

Resolution (19-30) MERS Defined Contribution Plan – This resolution describes employer/employee contributions.

McCartney moved, Ellery seconded, CARRIED, to adopt Resolution (19-30) as presented.

Ayes: McCartney, Ellery, Kindsvater, Kuffa, LaPorte, Cedar  
Nays: None

Resolution (19-31) Dissolution of Local Development Financing Authority – The Authority wasn't officially dissolved after the intended 5 year span. This resolution completes that official action.

McCartney moved, Kuffa seconded, CARRIED, to adopt Resolution (19-31) as presented.

Ayes: Ellery, Kindsvater, Kuffa, LaPorte, McCartney, Cedar  
Nays: None

#### **REPORTS FROM ADMINISTRATION**

**City Superintendent** – The proposed Sign Ordinance amendments are currently being reviewed and will be presented to council for consideration in January. Concerns of roadway within Woodland

Estates will be discussed during the workshop in January. The partnership with Marysville to oversee the Water Plant is going well. The full time Accountant position has been posted. This will fill the anticipated vacancy as the current temporary employee's last day is 1/3/20. Budget amendments revisions were distributed for review with a request for action to be considered at the next meeting. Details will be discussed at the special meeting in January.

**City Attorney-** The report Counsel requested from another attorney regarding the 8<sup>th</sup> street home occupation was not ready for today's meeting but is expected to be distributed by 1/6/20.

**City Departments-** Trice Hawkins, Recreation Director, acknowledged several grants received in 2019 from the Community Foundation. These grants include Trail Planning and Development (AEW report), replacement of hanging basket with a built-in watering system and for a new speaker system for CTV and Recreation special events.

**Authority, Board, Commission, Committee Chairman or Council Representative – None**

**UNFINISHED BUSINESS – None**

## **NEW BUSINESS**

Adopt MERS Defined Benefit Plan Amendment -LaPorte moved, Kindsvater seconded, CARRIED, to adopt the plan as recommended.

Ayes: Kindsvater, Kuffa, LaPorte, McCartney, Ellery, Cedar  
Nays: None

Approve Administrative Employee's Agreement Amendment -LaPorte moved, Kuffa seconded, CARRIED, to approve the amendment to strike out "and Part Time Employees. Part-time employees, shall receive single coverage only for all current coverages listed (see Employment Classifications for eligibility)."

Ayes: Kuffa, LaPorte, McCartney, Ellery, Kindsvater, Cedar  
Nays: None

Approve Special Event permit for East China Educational Foundation Chili-Heart 5k Run/Walk - Council received a memorandum from Police Chief Raker requesting that Council approve a special event permit for the East China Educational Foundation to conduct their annual Chili-Heart 5k Run on February 8, 2020. The applicant has complied with the necessary requirements of the Special Events Ordinance and issuance of the permit is respectfully recommended. Kindsvater moved, Kuffa seconded, CARRIED, to approve the special event permit as presented.

Approve selection of Regular Council Meeting dates for 2020 – Kindsvater moved, Kuffa seconded, CARRIED, to approve 2020 regular meeting schedule as presented.

Schedule City Council Goal Setting Workshop –McCartney moved, Kuffa seconded, CARRIED, to schedule a goal setting workshop on January 6, 2020 @6pm.

Approve 2020 Board, Commission and Authority appointments- Mayor Cedar reported recommendations for appointments of residents to various city authorities, boards, and commissions as follows:

Board of Review - Reappoint Blake Eitnrear, Ken Mattock and Judith Shaune for one year terms expiring December 31, 2020.

Building Authority- Reappoint Jim Brown for a six year term expiring December 31, 2025.

Building Commission – Reappoint Chris Fisher for a three year term expiring December 31, 2022.

Cemetery Board of Trustees – Reappoint Jennifer MacDonald for a three year term expiring

December 31, 2022.

Electrical Board- Reappoint Ken Klieman for a three year term expiring December 31, 2022.

Historical Commission – Reappoint Chrissy Gorzen and Chuck Homberg for three year terms expiring December 31, 2022.

Housing Commission – Reappoint Paul Wade for a five year term expiring December 31, 2025.

Library Board – Reappoint Mary Ellen Dingeman, Mike McCartan and Harriett Stocki for three- year terms expiring December 31, 2022. Reappoint Kathy McConnell for a one-year term expiring December 31, 2020.

I-69 International Trade Corridor --Michigan Development Corporation Board Members: Re-appoint Warren Rothe and Alternate, Butch Kindsvater for one-year terms to expire December 31, 2020.

Southeast Michigan Council on Governments (SEMCOG): Re-appoint Warren Rothe and Mike LaPorte for one-year terms to expire December 31, 2020.

Kindsvater moved, Kuffa seconded, CARRIED, to approve appointments as recommended.

Mayor Cedar reported recommendations for appointments and re-appointments with a residency waiver, to various city authorities, boards and commissions as follows:

Historical Commission-Appoint Carol Bougenoy, China Township, for a three-year term expiring December 31, 2022.

Building Authority-Warren Rothe, New Baltimore, for a six year term expiring December 31, 2025.

LaPorte moved, Kuffa seconded, CARRIED, to approve appointments, with residency waiver, as recommended.

#### **CLAIMS AND ACCOUNTS** – December 5 & December 12, 2019

Check registers listing the bills for the period ending December 5, 2019 (check numbers 49243-49283) in the amount of \$100,506.24 and the period ending December 12, 2019 (check numbers 49286-49329) in the amount of \$166,910.14 were presented for Council review.

LaPorte moved, Kuffa seconded, CARRIED, to approve payments of December 5, 2019 and December 12, 2019 Claims and Accounts as presented.

**PUBLIC QUESTIONS AND COMMENTS** –Andy Caldwell, Schmude Oil, requested location and dates to host town halls to update residents on the recent oil/gas exploration. Comments heard on the 'old middle school' blight issue, specifically that only 1 of 2 roads has been shielded from the lot. Westhaven builders, General Contractor on record for the St Clair Inn and Old Middle School project, stated the area is an ongoing construction site with an active permit.

**MAYOR AND COUNCILMEMBER COMMENTS AND ANNOUNCEMENTS** – DPW is caught up with leaf collection and the last pick-up day will be Friday, December 20.

**ADJOURNMENT** at 7:58pm

Annette Sturdy, City Clerk

Bill Cedar, Jr., Mayor