



City of St. Clair
547 N. Carney Drive
St. Clair Mi 48079

ELECTRICAL PERMIT APPLICATION

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Authority: 1972 PA 230
Completion: Mandatory to obtain permit
Penalty: Permit cannot be issued

1. JOB LOCATION

Name of Owner/Agent

Street Address of Location

Has a building permit been issued? Yes No Not Required

2. CONTRACTOR / HOMEOWNER INFORMATION

Indicate who the applicant is Contractor Homeowner

Name State License No Exp Date

Address State Registration No

City State Zip Local Licensing Jurisdiction

Telephone No Local License No Exp Date

Federal Employer ID No

Workers Comp Insurance Carrier (or reason for exemption) UIA No (or reason for exemption)

3. TYPE OF JOB

Single New Service Only Pre-Manufactured Home Set Up (State approved) State owned

Other Special Alteration Inspection Manufactured Home Set Up (HUD Mobile Home) School

4. PLAN REVIEW REQUIRED

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below. Plans are not required for the following:

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00. If work being performed is described above, check box below "Plans Not Required".
- Rating of the service or feeder in ampere: _____ Building size in square footage: _____
- Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear the architect's or engineer's seal and signature.

Plan Review Submission No: _____ **OR** _____ Plans Not Required

5. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or structure. Violators of section 23a are subject to civil fines.

Signature _____ Date _____

Signature _____ Print Name _____
Email Address _____ Date _____

6. HOMEOWNER AFFIDAVIT

I hereby certify that the work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and shall not be enclosed, covered up or put into operation until it has been inspected and approved by the State Electrical Inspector. I will cooperate with the State Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Signature _____ Print Name _____
 Email Address _____ Date _____

Fee Chart - enter the number of items being installed, multiply by Fee

	Fee	# of Items	Total		Fee	# of Items	Total
Application Fee Non-Refundable	\$60.00	1	\$60.00	KVH & HP, wind turbines, ***EVSE and ****PV modules Units up to 20	\$6.00		
Administrative Fee	\$25.00	1	\$25.00	KVA or HP units 21 - 50	\$10.00		
Service through 200 AMP	\$10.00			KVA or HP units over 50	\$12.00		
Service Over 200 AMP - 600 AMP	\$15.00			Fire Alarm Systems (not smoke detectors)			
Service Over 600 AMP - 800 AMP	\$20.00			Up to 10 devices	\$50.00		
Service Over 800 AMP - 12000 AMP	\$25.00			11 - 20 devices	\$100.00		
Service Over 1200 AMP (GFI only)	\$50.00			Over 20 devices	\$5.00 ea		
Circuits	\$5.00			Data / Telecommunication outlets			
Lighting Fixtures per 25	\$6.00			1 - 19 devices	\$5.00 ea		
Dishwasher	\$5.00			20 - 300 devices	\$100.00		
Furnace - Unit Heater	\$5.00			Over 300 devices	\$300.00		
Electrical Heating Unit (baseboard)	\$4.00			Energy retrofit / Temp Control	\$45.00		
Power Outlets (ranges, dryers, etc.)	\$7.00			Conduit only or grounding only	\$45.00		
Signs Unit	\$10.00			Pool	\$15.00		
Letter	\$15.00			Special/Safety Insp. (includes certification fee)	\$60.00		
Neon each 25 feet	\$20.00			Additional inspection	\$60.00		
Feeders - Bus Ducts, etc per 50 feet	\$6.00			Final Inspections	\$60.00		
Plan Review 30% of permit				Registration/Certification Fee	\$30.00		
Smoke Detectors-3	\$5.00			Total Fee			

Make checks payable to "City of St. Clair" *Total fees must include the \$60.00 non-refundable application fee & \$25.00 administrative fee.

Instructions for completing application

General - Electrical work shall not be started until the application for permit has been filed with the City of St. Clair. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

Expiration of Permit - A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall be invalid if the authorized work is not commenced within six months after the issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERITS CANNOT BE REFUNDED OR REINSTATED.

Where to submit Application - The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local program and for all state owned buildings. Permit applications for state issued permits should be sent to the address on the front of this application. If you are not sure whether a state permit or a local permit is appropriate, contact our office or your local building inspector (810-329-7121). Questions regarding state issued permits may be directed to the Office of Management Services, Permit Section at 517-241-9313. Code questions may be directed to the Electrical Division at 517-241-9320.