

# **City of Saint Clair Harbor Commission**

## **Minutes of December 21, 2013**

Vice Chairman McCartney called the meeting to order at 9:03 a.m.

**I. Roll Call:** The following Members were present: Kathy Darmstatter, Dan McCartney, Bill Schwarz, Keith Winn, Dan Lockwood and Dennis Bucholtz  
Also present: Stephanie Schriener- Harbormaster, Tom McCartney-Council Member, and Mike Booth – City Manager  
Excused Absences: Bernie Kuhn and Paul Lydy

**II. Approval of Minutes:** Motion by Dan Lockwood, second Keith Winn to approve corrected minutes. Carried.

**III. Financial Report:** Motion to **receive** report by Dan Lockwood, second Tom McCartney. Carried. Discussion followed around margins with fuel for 2013. The harbormaster will look into practices for the 2014 season to maintain historical margins on diesel and gasoline.

**IV. Old Business:**

- A. Pavilion 2
  - a. Dan McCartney sat down with Dee Boulier to discuss a three-season upgrade for the pavilion. It was estimated that the cost would be between \$10,000 and \$12,000. Tom suggested that Dee Boulier through Mike Booth rough a quote on paper for a future meeting. Item tabled.
- B. Trail Town update
  - a. Dan Lockwood gave a short presentation that included conservative financials on the feasibility of campsites on harbor property. Tom McCartney motioned to receive the report. Kathy Darmstatter seconded. Motion carried.
- C. PWC update
  - a. Bill Schwarz gave an update to the quote and location of the proposed PWC phase 2 project. After hearing the short presentation the council agreed to have the harbormaster proceed with finding a grant, and Bill should clarify any right of way restrictions with adding slips to the South Wall. Motion by Dan McCartney, seconded by Tom McCartney. Carried.

**V. New Business:**

- A. None

## **VI. Harbormaster's Report:**

- A. Boater Survey Results**
  - a. The harbormaster gave a brief overview of the survey results. Most skewed to the positive. A question about bike rentals was brought up and discussed.
- B. Boater Swap Meet**
  - a. A consideration for next season would be a "boater's supply sale" at the harbor on a designated day/weekend.
- C. Welcome Bags**
  - a. Continuing to try and support local businesses through a courtesy bag assembled by the harbor staff.

## **VII. Public Comments**

Pat Chaps was present to gain information to pass along for the 2014 ACBS to be held on June 21, 2014.

## **VIII. Commission Comments**

A question around adding an ice freezer to the fuel dock and improve the equipment at the office was raised.

Any action on the camping lot presentation was asked. A motion to have Dan Lockwood move forward in pursuing grant money for the project was made by Dan McCartney, seconded by Kathy Darmstatter. Carried.

Moving the fishing station to a more efficient location was discussed and will be looked into.

A question arose around revenue from dockage during the race weekend from Blue Water Offshore. No one could pinpoint funds or reference a contract. This will be looked into.

A motion to create a lifetime Chairman position was made by Dan Lockwood, seconded by Tom McCartney. Carried.

A motion to appoint Bernie Kuhn as the Lifetime Chairman recipient was made by Dan Lockwood, seconded by Kathy Darmstatter. Carried.

A motion to create a plaque commemorating the Lifetime Chairman was made by Dan Lockwood, seconded by Kathy Darmstatter. Carried.

Mike Booth mentioned that the harbor parking lot had crack sealing done, and would be sealed and striped in the spring.

**IX.** Meeting adjourned at 10:53 am. Motion by Tom McCartney and supported by Kathy Darmstatter. Passed unanimously. The next meeting will be held at Pine Shores in February 2014.

Respectfully submitted,  
Bill Schwarz, Secretary