

**CITY OF ST CLAIR, MICHIGAN  
REGULAR COUNCIL MEETING MINUTES  
MONDAY, SEPTEMBER 16, 2019- 7:00 P.M.**

**Meeting Called to Order** at 7:00pm by Mayor Cedar in the Council Chambers of the Municipal Building, 547 N. Carney Drive, St. Clair, Michigan.

**PLEDGE OF ALLEGIANCE** was recited.

PRESENT: Mayor Cedar, Members Ellery, Kindsvater, Kuffa, LaPorte, McCartney, Watt

ABSENT: None

ADMINISTRATION: Bob Bieth, DPW Supervisor; James T. Downey, Kane, Clemons, Joachim & Downey; Timothy Raker, Police Chief; Annette Sturdy, Interim City Superintendent/City Clerk.

AUDIENCE: There were 24 people in attendance.

**AGENDA AMENDMENT:** Mayor Cedar recommended moving New Business Item F) to be first (A), adding New Business Item B) Donation from Community Foundation and added New Business item J) Approve special event permit for St. Clair High School Homecoming. Kindsvater moved, McCartney seconded, CARRIED to amend the agenda as recommended.

**CONSENT AGENDA** – Kuffa moved, Kindsvater seconded, CARRIED, to approve Consent Agenda items A., B., C. and D. as presented.

- A. City Council Minutes of September 3, 2019 Regular meeting: Approved
- B. Zoning Board of Appeals Minutes of June 19, 2019 Meeting: Received
- C. St Clair Golf Commission Minutes of July 9, 2019 Meeting: Received
- D. Cemetery Board of Trustees Minutes of August 6, 2019 Meeting: Received

## **PRESENTATION**

Redevelopment Ready Community-Michigan Economic Development Corporation-Christopher Germain, MEDC, presented the baseline report for the City of St. Clair which showed the city is already at 40% for meeting best practices. This is higher than most baseline assessments which rank about 20%. Certification will indicate there was a complete review of internal processes and those processes are now predictable and organized. Being a certified as an RRC provides an advantage for funding opportunities.

## **ORDINANCES AND RESOLUTIONS**

Resolution (19-17) Redevelopment Ready Communities Certification- CITY OF ST. CLAIR COUNTY OF ST. CLAIR, MICHIGAN RESOLUTION AUTHORIZING THE IMPLEMENTATION OF RECOMMENDATIONS NECESSARY TO RECEIVE A REDEVELOPMENT READY COMMUNITIES CERTIFICATION FROM THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION (MEDC) WHEREAS, the City of St. Clair has participated in the MEDC Redevelopment Ready Communities Program, including entering into a Memorandum of Understanding with the MEDC and undergoing an evaluation of the City's redevelopment practices as reported in the Redevelopment Ready Communities Assessment Report and Evaluation of Findings dated August 29, 2019; and **WHEREAS**, the MEDC has developed a program for certifying Redevelopment Ready Communities, and the City of St. Clair desires to achieve that certification by implementing best practices and recommended strategies for redevelopment; and **WHEREAS**, the City of St. Clair includes within its boundaries properties that present opportunities

for redevelopment; and **WHEREAS**, the City of St. Clair is currently updating its Master Plan and will utilize the recommendations and technical assistance provided by the MEDC to ensure that development readiness is appropriately addressed in that document; and **WHEREAS**, the program includes evaluating the partnerships with City boards and commissions related to development including the City Commission, Planning Commission, Zoning Board of Appeals, and Downtown Development Authority; and **WHEREAS**, after review of the Redevelopment Ready Communities Assessment Report, the City of St. Clair is willing to complete the tasks as outlined; and, **WHEREAS**, the Assessment Report requires certain recommendations to be completed in order for the City to attain Redevelopment Ready Communities Certification; **NOW, THEREFORE, BE IT RESOLVED, THAT** the City of St. Clair, Michigan, through its city Commission, authorizes the implementation of the MEDC recommendations necessary to receive Redevelopment Ready Communities Certification. LaPorte moved, McCartney seconded, CARRIED, to adopt Resolution (19-17) as presented.

Ayes: McCartney, Watt, Ellery, Kindsvater, Kuffa, LaPorte, Cedar

Nays: None

#### **RESOLUTION DECLARED ADOPTED**

Resolution (19-18) Approve 2018-19 Budget Adjustments- **RESOLUTION AMENDING 2018-19 ANNUAL BUDGET BE IT RESOLVED**, that the revised list of expenditures for the 2018-2019 budget, attached as "Exhibit A" to this Resolution, be approved effective September 16, 2019.

LaPorte moved, Kindsvater seconded, CARRIED, to adopt Resolution (19-18) as presented.

Ayes: Watt, Ellery, Kindsvater, Kuffa, LaPorte, McCartney, Cedar

Nays: None

#### **RESOLUTION DECLARED ADOPTED**

#### **REPORTS FROM ADMINISTRATION**

**City Superintendent** – First Impressions public forum 9/19/19 @5:30pm. Master Plan open house 10/3/19 @5:30pm

**City Attorney-** None

**City Departments-** Chief Raker shared his communication on M-29 gravel truck traffic. The Life Saving Award was presented to Officer Ryan Young.

**Authority, Board, Commission, Committee Chairman or Council Representative** – none

**UNFINISHED BUSINESS** - None

#### **NEW BUSINESS**

Approve permission to Bay Geophysical for seismic testing-

Larry Garvin, representing Bay Geophysical, explained the request for additional testing along M-29 and because MDOT controls the road, as a requirement, they have to contact the adjacent landowners to get their consent. There are 4 city owned properties to be assessed.

Ellery moved, Kindsvater seconded, CARRIED, to grant permission for additional seismic testing.

Ayes: Ellery, Kindsvater, Kuffa, LaPorte, McCartney, Watt, Cedar

Nays: None

St Clair Funds at the Community Foundation-

Dan Lockwood, Community Foundation, presented the City of St. Clair a donation of \$7,000 to fund Welcome Sign improvement.

Schedule public hearing for vacation of Pine Street-

Kuffa moved, LaPorte seconded, CARRIED, to set the date of the required public hearing for the vacation of Pine Street as October 7 @7pm.

Approve Bid proposal for 5<sup>th</sup> Street additional parking project-  
McCartney moved, Kuffa seconded, CARRIED, to approve bid proposal contingent on the Pine street vacation and successful execution of the business agreements.

Ayes: Kindsvater, Kuffa, LaPorte, McCartney, Watt, Ellery, Cedar  
Nays: None

Accept Proposal for 2019-2020 Property and Liability Insurance Renewal –  
LaPorte moved, Kuffa seconded, CARRIED, to accept 2019-2020 proposal as recommended.

Ayes: Kuffa, LaPorte, McCartney, Watt, Ellery, Kindsvater, Cedar  
Nays: None

Approve Bid proposal for DPW building repair-  
McCartney moved, Kuffa seconded, CARRIED, to approve bid for DPW building repair.

Ayes: LaPorte, McCartney, Watt, Ellery, Kindsvater, Kuffa, Cedar  
Nays: None

Approve Boathouse Lease Transfer 1145 S Fifth Street-  
Kindsvater moved, Kuffa seconded, CARRIED, to approve boathouse lease transfer of 1145 S Fifth Street from T. Stier to A. Klemmer as presented.

Ayes: McCartney, Watt, Kindsvater, Kuffa, LaPorte, Cedar  
Nays: Ellery

Approve appointment of City Superintendent-  
McCartney moved, Kindsvater seconded, CARRIED, to appoint Warren Rothe as City Superintendent.

Ayes: Watt, Ellery, Kindsvater, Kuffa, LaPorte, McCartney, Cedar  
Nays: None

Approve contract for City Superintendent-  
McCartney moved, Kuffa seconded, CARRIED, to approve City Superintendent contract as presented.

Ayes: Kindsvater, Kuffa, LaPorte, McCartney, Watt, Cedar  
Nays: Ellery

Approve Special Event Permit for St. Clair High School Homecoming Parade- Council received a memorandum from Police Chief Raker requesting that Council approve a special event permit for St Clair High School to conduct their annual Homecoming Parade on Wednesday, October 2, 2019. The applicant has complied with the necessary requirements of the Special Events Ordinance and issuance of the permit is respectfully recommended.

Kuffa moved, LaPorte seconded, CARRIED, to approve the special event permit as requested.

#### **CLAIMS AND ACCOUNTS – September 5 & September 13, 2019**

Check registers listing the bills for the period ending September 5, 2019 (check numbers 48655-48680) in the amount of \$96,010.11 and September 13, 2019 (check numbers 48681-48730) in the amount of \$627,396.60 were presented for Council review.

Kuffa moved, LaPorte seconded, CARRIED, to approve payments of September 5 and September 13, 2019 Claims and Accounts as presented.

**PUBLIC QUESTIONS AND COMMENTS** – Questions asked about Oak street improvements and update on sidewalk repair. The St Clair Historical Commission hosts “10 people who made a difference in St. Clair” presentations on 9/19/19 @7pm & 9/20/19 @1pm.

**MAYOR AND COUNCILMEMBER COMMENTS AND ANNOUNCEMENTS** – Special events: First Impressions: Tourism Public Forum 9/19/19 @ 5:30pm, Hillside Cemetery Community Cares 9/21/19 @10-2, Whistles on the Water 9/28/19 and Master Plan Update Open House 10/3/19 @ 5:30pm. The Knights of Columbus is having a pasty sale. Compliments to the Golf Course Manager, Bob Bieth, for doing their best and keeping the course open and playable during the very wet spring and summer.

**ADJOURNMENT** at 8:00pm

Annette Sturdy, City Clerk

Bill Cedar, Jr., Mayor