

**CITY OF ST CLAIR, MICHIGAN  
REGULAR COUNCIL MEETING MINUTES  
MONDAY, MARCH 15, 2021- 7:00 P.M.**

**Meeting Called to Order** at 7:00pm by Mayor Cedar in the Council Chambers of the Municipal Building, 547 N. Carney Drive, St. Clair, Michigan, 48079.

**PLEDGE OF ALLEGIANCE** was recited.

PRESENT: Mayor Cedar, Members Kindsvater, Klieman, Kuffa, LaPorte, McCartney, Volz

ABSENT: None

ADMINISTRATION: Amy Hart, Accountant; Timothy Raker, Police Chief; Warren Rothe, City Superintendent; Annette Sturdy, City Clerk.

AUDIENCE: There were 9 people in attendance.

**AGENDA AMENDMENT:** Kindsvater moved, Kuffa seconded, CARRIED, to remove closed session from the agenda.

**CONSENT AGENDA** – LaPorte moved, McCartney seconded, CARRIED, to approve Consent Agenda items A., B., C., D. and E. as presented.

- A. City Council Minutes of March 1, 2021 Regular & Closed Meetings: Approved
- B. Harbor Commission Minutes of August 18, 2020 Meeting: Received
- C. Cemetery Board of Trustees Minutes of November 16, 2020 Meeting: Received
- D. Planning Commission Minutes of January 13, 2021 Meeting: Received
- E. Letter of Resignation-Council: Accepted with Regrets

## **PROCLAMATION**

National Police Week and Peace Officer's Memorial Day- Mayor Cedar proclaimed May 9-15, 2021 as National Police week and May 15, 2021 as Peace Officer's Memorial Day.

## **PRESENTATION**

St. Clair Police Foundation-The Foundation is a non-profit organization with a mission of assisting the St. Clair Police Department by providing essential resources and promoting citizen support necessary to foster a greater community-police relationship and excellence in public safety. Chaplain David Gillis shared the mission focus, purpose, objectives and several upcoming projects.

## **ORDINANCES AND RESOLUTIONS**

Ordinance Introduction (2021-02) Appendix B-St. Clair Industrial Park Regulations- **AN ORDINANCE OF THE CITY OF ST. CLAIR, ST. CLAIR COUNTY, MICHIGAN TO AMEND APPENDIX B OF THE CODE OF ORDINANCES, "ZONING," ARTICLE 4, "ZONING DISTRICT REGULATIONS," SECTION 5, "SCHEDULE OF USE REGULATIONS," SUBSECTION 11 "M-1-LIGHT INDUSTRIAL PERMITTED USES," BY ADDING PARAGRAPH 20 TO INCORPORATE THE ST. CLAIR INDUSTRIAL PARK REGULATIONS INTO THE CITY CODE.**

**THE CITY OF ST. CLAIR ORDAINS: SECTION 1. AMENDMENT.** Appendix B, Article 4, Section 4.5.11 of the City's Code of Ordinances, the Zoning Ordinance, is hereby amended by adding the following paragraph under the heading *Permitted Uses*: 20.Uses permitted within the St. Clair Industrial Park Land Use Regulations and Site Development Standards pursuant to all regulations governing site and building construction and use. Conflicts between Section 4.5.11(20) and the

zoning ordinance are superseded by Section 4.5.11(20).

LaPorte moved, Kindsvater seconded, CARRIED, introduce Ordinance (2021-02) as presented.  
Ayes: Klieman, Kuffa, LaPorte, McCartney, Volz, Kindsvater, Cedar  
Nays: None

#### **ORDINANCE DECLARED INTRODUCED**

Resolution (21-10) Authorizing Signatory for Interlocal Agreement I.T. services-Oakland County-  
**RESOLUTION ESTABLISHING AUTHORIZED SIGNATORY FOR AGREEMENT BETWEEN OAKLAND COUNTY AND CITY OF SAINT CLAIR, MICHIGAN FOR INFORMATION TECHNOLOGY SERVICES WHEREAS**, Oakland County and the City of St. Clair wish to enter into an agreement for the purpose of providing Information Technology Services, "I.T. services" for the City of St. Clair pursuant to Michigan Law; **WHEREAS**, the agreement for I.T. services between Oakland County and City of St. Clair requires a Resolution that gives authorizing signatory permission to sign the agreement; **NOW, THEREFORE, BE IT RESOLVED**, that City Superintendent Warren Rothe is hereby authorized to sign the agreement for I.T. services between Oakland County and City of St. Clair.

Kindsvater moved, Kuffa seconded, CARRIED, to adopt Resolution (20-10) as presented.  
Ayes: Kuffa, LaPorte, McCartney, Volz, Kindsvater, Klieman, Cedar  
Nays: None

#### **RESOLUTION DECLARED ADOPTED**

Resolution (21-11) Credit Card Policy- **A RESOLUTION TO UPDATE THE CREDIT CARD USE POLICY IN ACCORDANCE WITH P.A. 266 OF 1995 WHEREAS**, The City of St. Clair has previously adopted a Credit Card Use policy in compliance with Michigan Public Act 266 of 1995, MCL 123.243, et seq. **WHEREAS**, City Administration has identified a need to update the existing policy to reflect current business practices and the operating environment; **NOW, THEREFORE, BE IT RESOLVED** that City of St. Clair hereby adopts the attached updated Credit Card Use Policy **BE IT FURTHER RESOLVED**: That the policy be effective immediately upon adoption and existing City credit card holders shall complete the requisite Cardholder User Agreement acknowledging their responsibilities under such policy, within fourteen calendar days of adoption.

McCartney moved, Volz seconded, CARRIED, to adopt Resolution (21-11) as presented.  
Ayes: LaPorte, McCartney, Volz, Kindsvater, Klieman, Kuffa, Cedar  
Nays: None

#### **RESOLUTION DECLARED ADOPTED**

#### **REPORTS FROM ADMINISTRATION**

**City Superintendent** – None

**City Attorney**- None

**City Departments**- Finance Department: 2020 Financial audit completed. Presentation will be 4/5/21. The city may receive approximately \$521,000 from the American Rescue Plan Act.

**Authority, Board, Commission, Committee Chairman or Council Representative** –There is a vacancy on the Golf Commission. Applications can be found on the city website or at City Hall.

**UNFINISHED BUSINESS** – None

#### **NEW BUSINESS**

Approve 2021-2022 Sewer Lining Program proposal-Corby Energy Services, Inc -  
McCartney moved, Kindsvater seconded, to approve the low bid by Corby Energy Services, Inc in the amount of \$228,984.00.

McCartney moved, Kindsvater seconded, CARRIED, to rescind the original motion.  
Kindsvater moved, Kuffa seconded, CARRIED (voice vote), to table the approval.

Schedule public hearing for local street vacation-Christian B Haas-  
Kuffa moved, Kindsvater seconded, CARRIED, to schedule public hearing on April 5, 2021 @7pm.

Approve Special Event Permit St. Clair Police Foundation Peace Officer's Memorial ceremony –  
Council received a memorandum from Police Chief Raker requesting that Council approve a special event permit from the St Clair Police Foundation to hold a Peace Officer's Memorial ceremony May 15, 2021 @1pm. The applicant has complied with the necessary requirements of the Special Events Ordinance and issuance of the permit is respectfully recommended.  
Kuffa moved, McCartney seconded, CARRIED, to approve special event application as presented.

Approve Special Event Permit St. Clair River Marbleye Classic Annual Walleye Fishing Tournament-  
Council received a memorandum from Police Chief Raker requesting that Council approve a special event permit from the St Clair River Marbleye Classic committee to host the annual walleye fishing tournament May 21-23, 2021. The applicant has complied with the necessary requirements of the Special Events Ordinance and issuance of the permit is respectfully recommended.  
Kuffa moved, McCartney seconded, CARRIED, to approve special event application as presented.

Approve Special Event Permit American Legion Post 382 Memorial Day Parade and ceremony  
Council received a memorandum from Police Chief Raker requesting that Council approve a special event permit from the St Clair Police Foundation to conduct the Memorial Day Parade and ceremony on May 31, 2021 @1pm. The applicant has complied with the necessary requirements of the Special Events Ordinance and issuance of the permit is respectfully recommended.  
Kuffa moved, Volz seconded, CARRIED, to approve special event application as presented.

Approve Special Event Permit St. Clair High School 'Seniorfest' and 'Senior Cruise'  
Council received a memorandum from Police Chief Raker requesting that Council approve a special event permit from SCHS SANP committee for a "Senior Cruise" May 23, 2021 @2pm & "Seniorfest" at Legacy Fields on June 3, 2021 @2pm-8pm. The applicant has complied with the necessary requirements of the Special Events Ordinance and issuance of the permit is respectfully recommended.  
Kuffa moved, McCartney seconded, CARRIED, to approve special event application as presented.

#### **CLAIMS AND ACCOUNTS – March 4 & March 11, 2021**

Check registers listing the bills for the period ending March 4, 2021 (check numbers 51968-51992) in the amount of \$126,035.20 and for the period ending March 11, 2021 (check numbers 51993-52034) in the amount of \$142,687.16 were presented for Council review.  
LaPorte moved, Kuffa seconded, CARRIED, to approve payment of March 4 & March 11, 2021 Claims and Accounts as presented.

**PUBLIC QUESTIONS AND COMMENTS** – Comments heard of continued concerns of Clinton Ave. driveway grade & proposed bike path. Questions asked regarding liability on the bike path and update on Goffe Street road maintenance.

**MAYOR AND COUNCILMEMBER COMMENTS AND ANNOUNCEMENTS** – Letters of interest to represent Ward 2 as Councilmember will be accepted until 4:30pm April 16, 2021. The appointment is expected to take place 5/3/21.

**ADJOURNMENT** at 7:57pm

Annette Sturdy, City Clerk

Bill Cedar, Jr., Mayor