

**CITY OF ST CLAIR, MICHIGAN
REGULAR COUNCIL MEETING MINUTES
MONDAY, MAY 16, 2022- 7:00 P.M.**

Meeting Called to Order at 7:00pm by Mayor Cedar in the Council Chambers of the Municipal Building, 547 N. Carney Drive, St. Clair, Michigan, 48079.

PLEDGE OF ALLEGIANCE was recited.

PRESENT: Mayor Cedar, Members Kindsvater, Klieman, LaPorte, Paul, Volz
ABSENT: Member Kuffa (excused)
ADMINISTRATION: Trice Hawkins, Recreation Director; Morgan Hustek, Deputy Clerk; Timothy Raker, Police Chief; Annette Sturdy, City Clerk/Interim City Superintendent.
AUDIENCE: There were 14 people in attendance.

CONSENT AGENDA –Laporte moved, Kindsvater seconded, CARRIED, to approve Consent Agenda item A. as presented.

A. City Council Minutes of May 2, 2022 Regular & May 5, 2022 Special Meetings: Approved

PRESENTATION

St. Clair Rotary Club Dedication- Dedication occurred prior to meeting.

ORDINANCES AND RESOLUTIONS

Resolution (22-10) Adoption of Guidelines for poverty exemptions- A RESOLUTION FOR THE ANNUAL ADOPTION OF GUIDELINES FOR POVERTY EXEMPTIONS WHEREAS, the adoption of guidelines for poverty exemptions is required of the City Council; and **WHEREAS**, the principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or part from taxation under Public Act 390 of 1994 (MCL 211.7u); and **WHEREAS**, pursuant to PA 390 of 1994, the City of St. Clair, St. Clair County, adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year; To be eligible, a person shall do all the following on an annual basis: 1.Be an owner of and occupy as a principal residence the property for which an exemption is requested. 2. File a claim with the Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, *Poverty Exemption Affidavit*. 3.Produce a valid driver's license or other form of identification if requested. 4.Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested. 5.Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines. 6.The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal. 7. The Board of Review shall follow the guidelines of the local assessing unit in granting or denying an exemption. 8.Persons applying for a hardship exemption will be encouraged to meet in person with the Board of Review in order to answer any questions relative to their application. Applicants or their authorized agents may have to answer questions regarding such subjects as financial

affairs, health and/or the status of people living in their home at a meeting that is open to the public. 9. A person who files for a hardship exemption is not prohibited from also filing an appeal on the assessment and/or taxable value. 10. The applicant must also meet the Asset Guidelines in accordance with PA 390 of 1994 as previously adopted by the City of St. Clair Council. **NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Assessor and the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

Kindsvater moved, Laporte seconded, CARRIED, to adopt Resolution (22-10) as presented.
Ayes: Volz, Kindsvater, Klieman, LaPorte, Paul, Cedar
Nays: None

RESOLUTION DECLARED ADOPTED

REPORTS FROM ADMINISTRATION

City Superintendent – Reported on DWSRF project plan submission, advised of wastewater treatment plant evaluation proposal, updated on Superintendent search & shared Be A Tourist in your Own Town event date 5/21/22.

City Attorney- None

City Departments- None

Authority, Board, Commission, Committee Chairman or Council Representative – Applications accepted for Golf Commission.

UNFINISHED BUSINESS – None

NEW BUSINESS –

Review MDOT recommendations for Clinton Avenue Bikeway- Ryan Kern, AEW, provided a summary of changes to the plan including but not limited to, width change & relocation of utilities.

Approve placement of Bridge to Bay Kiosk-Trice Hawkins and Jim Bier provided support for 3 proposed locations in Palmer Park. Additional suggestions for kiosk location was requested by Council. No action taken.

Approve special event permit for St. Clair Recreation Summer Events- Council received a memorandum from Police Chief Raker requesting that Council approve a special event permit for the St. Clair Recreation Department to host various events throughout the summer. The applicant has complied with the necessary requirements of the Special Events Ordinance and issuance of the permit is respectfully recommended.

Kindsvater moved, Volz seconded, CARRIED, to approve permit as recommended.

Approve special event permit for St. Clair Police Foundation Community Safety Town Block party- Council received a memorandum from Police Chief Raker requesting that Council approve a special event permit for the St. Clair Police Foundation and St. Clair Recreation Department to host Community Safety Town Block Party on June 18, 2022. The applicant has complied with the necessary requirements of the Special Events Ordinance and issuance of the permit is respectfully recommended.

Kindsvater moved, Paul seconded, CARRIED, to approve permit as recommended.

Approve special event permit for Riverbank Youth Theatre Camp—

Council received a memorandum from Police Chief Raker requesting that Council approve a special event permit for the Riverbank Theatre to hold Youth Camp in Palmer Park June 27-July 1 with a performance on July 2, 2022. The applicant has complied with the necessary requirements of the Special Events Ordinance and issuance of the permit is respectfully recommended.

LaPorte moved, Kindsvater seconded, CARRIED, to approve permit as recommended.

Approve special event permit for St. Clair Rotary Club Turbo Turtle Race-

Council received a memorandum from Police Chief Raker requesting that Council approve a special event permit for the St. Clair Rotary Club to hold Turbo Turtle Race on August 7, 2022 in Rotary Park and the Pine River. The applicant has complied with the necessary requirements of the Special Events Ordinance and issuance of the permit is respectfully recommended.

KIndsvater moved, Volz seconded, CARRIED, to approve permit as recommended.

Approve Board and Commission appointment -Mayor Cedar recommended reappointing David Gillis to the Housing Commission for a 5 year term to expire June 30, 2027.

KIndsvater moved, Volz seconded, CARRIED, to appoint as recommended.

CLAIMS AND ACCOUNTS – May 5 & May 12, 2022

Check registers listing the bills for the period ending May 5, 2022 (check numbers 54393-54458) in the amount of \$64,249.15 and for the period ending May 12, 2022 (check numbers 54459-54543) in the amount of \$357,643.18 were presented for Council review.

Laporte moved, KIndsvater seconded, CARRIED, to approve payments of May 5 & May 12, 2022 Claims and Accounts as presented.

PUBLIC QUESTIONS AND COMMENTS – Comments heard to request sidewalk repair, concerns on Clinton Ave. Bikeway, encouragement to attend the Turbo Turtle Race and St. Clair Art Fair and concerns of traffic speed on S. Riverside.

MAYOR AND COUNCILMEMBER COMMENTS AND ANNOUNCEMENTS – Special Events: Marbleye Fishing Tournament 5/20-5/22. Sympathy extended to the family of June Ingles and gratitude for her decades of volunteer service.

ADJOURNMENT 7:52pm

Morgan Hustek, Deputy Clerk

Bill Cedar, Jr., Mayor